



We are Sri Lanka's premier private sector commercial bank. Our visionary journey has taken us beyond the realms of business as we have made a conscious effort to go where no bank has dared to go; from downtrodden villages long-forgotten, to the world across the shores. The driving force behind this epoch-making journey is our strong team of achievers, affectionately known as the Hatna Family. As we continue to make history and move ahead, we invite dynamic and ambitious individuals to join us in our trailblazing banking saga.

We are looking for bright minds to help us create a world of happy experiences.

LEGAL OFFICER

We are looking for the services of result oriented dynamic individuals with excellent interpersonal, analytical and negotiation skills to fill the vacancy of Legal Officer in the leasing division.

Role Accountabilities

- Draft and serve Letters of Demand
- File action and initiate the recovery procedure pertaining to finance facilities granted by the Leasing Department/branches and by Islamic Banking Unit
 - a. Preparing briefs for counsels and instructing them as appropriate
 - b. Appearing in courts as an instructing attorney
- Assist in recoveries pertaining to the Leasing function via settlements or assets monetization
- Negotiating settlements with customers for speedy recovery leaving court actions as a last resort
- Supervising and advising the empanelled lawyers assigned to branches
- Provide legal advice on legal issues relevant to the products and services offered by the Leasing Department and Ijarah facilities granted by Islamic Banking Unit.
- Conduct legal research on matters of legal importance relevant to the Leasing Department.
- Draft and advice on legal documents such as legal pleadings, Contracts, Agreements, MOU's and attending to signing of thereof.

Educational qualifications

- Attorney-at- Law and Notary Public

Relevant experience

4 Years of experience in the legal profession with a minimum 3 years of related work experience preferably in the Leasing Department of a Bank, a Finance Leasing Company or a reputed Law Firm with reasonable knowledge/experience in conveyancing would be an advantage.

Competencies

- Excellent communication skills in English and Sinhala languages
- Good interpersonal skills
- Ability to work well in a multi – disciplinary team environment
- Effective negotiation skills
- Capability to handle volumes and work under pressure.

Interested candidates are invited to apply for the position

All applications must reach us by:

25th September 2020 via e-mail to
careers@hnb.lk

(Please mention the position applied for in the subject of your e-mail)

