

# Department of Government Information

## Ministry of Mass Media and Information

### Vacancies

Applications are called from qualified candidates for recruitment to following vacancies in the Department of Government Information.

#### 01. Post of Director (Media) (Contractual) - (01 Vacancy)

##### Educational Qualifications :

A Degree from a University recognized by the University Grants Commission or from an Institution recognized by the University Grants Commission as a Degree offering Institution

OR

10 years of active service in an Executive post in the media field.

##### Professional Qualifications :

Completion of a Diploma Course in Media will be considered as a special qualification

##### Experience :

For graduated candidates, a minimum 06 years experience in an Executive post relevant to media at a recognized Institution.

For candidates who do not possess a Degree, a minimum 10 years experience in an Executive post in the media field.

Age : Minimum limit : 18 years  
Maximum limit : 50 years

Monthly Allowance : Rs. 30,000/-

If a retired Public Officer is appointed, provisions in the P.A. Circular 09/2007 and other relevant circulars should be followed.

#### 02. Post of Director (Government Film Unit) (Contractual) - (01 Vacancy)

##### Educational Qualifications :

A Degree from a University recognized by the University Grants Commission or a similar qualification.

##### Professional Qualifications :

Completion of a Diploma Course relevant to the field will be considered as a special qualification.

##### Experience :

A minimum 01 year of experience on film directing at a recognized Organization.

Age : Minimum limit : 30 years  
Maximum limit : 55 years

Monthly Allowance : Rs. 30,000/-

#### 03. Web Developer (Contractual) - (01 Vacancy)

##### Educational Qualifications :

A Degree from a University recognized by the University Grants Commission or from an Institution recognized by the University Grants Commission as a Degree offering Institution in Information Technology / Web Designing / Software Engineering.

##### Professional Qualifications :

Completion of a Diploma Course, which the duration is over one year, in Web Designing or a relevant field at an Institution acknowledged by the Tertiary and Vocational Education Commission.

##### Experience :

Minimum 03 years experience in Web Designing or a related field relevant to the post in a publication agency registered with the Government.

Age : Minimum limit : 21 years  
Maximum limit : 50 years

Monthly Allowance : Rs. 27,000/-

#### 04. Post of Web Editor (Contractual) - (02 Vacancies) (Sinhala/Tamil)

##### Educational Qualifications :

Obtaining a Degree with any subject related to Computer Science / Information Technology / Mass Media / News Reporting / Mass Communication from a University, recognized by the University Grants Commission or an Institution recognized by the University Grants Commission as a Degree offering Institution

Or

Engaged in 10 years of active service in an Executive post at a Media related Institution.

##### Professional Qualifications :

1. Candidates who have read for a Degree in Computer Science / Information Technology should have successfully completed a Certificate Course in Journalism.
2. Candidates who have read for a Degree in Journalism / News Reporting / Mass Communication should have successfully completed a Certificate Course in Computer Science or Information Technology.

##### Experience :

For Graduates a minimum 03 years of experience in the Information Technology or Media field at an acknowledged Institution.

For candidates who do not possess a Degree, a minimum of 10 years experience in an Executive post in the Media field.

Age : Minimum limit : 18 years  
Maximum limit : 50 years

Monthly Allowance : Rs. 25,000/-

If a retired Public Officer is appointed, provisions in the P.A. Circular 09/2007 and other relevant circulars should be followed.

#### 05. Post of Editor (Contractual) - (02 Vacancies) (Sinhala/English)

##### Educational Qualifications :

Obtaining a Degree from a University recognized by the University Grants Commission or an Institution recognized by the University Grants Commission as a Degree offering Institution.

##### Professional Qualifications :

Should have successfully completed a Diploma Course in editing publications or in a related field, which the course duration is not less than one year from an Institution acknowledged by the Tertiary and Vocational Education Commission.

##### Experience :

A minimum 03 years experience in editing of articles in a publishing Institution registered in the Government.

Age : Minimum limit : 18 years  
Maximum limit : 55 years

Monthly Allowance : Rs. 25,000/-

#### 06. Post of Assistant Editor (Contractual) - (05 Vacancies) (Sinhala / Tamil / English)

##### Educational Qualifications :

Obtaining a Degree from a University recognized by the University Grants Commission or an Institution recognized by the University Grants Commission as a Degree offering Institution.

##### Professional Qualifications :

Should have completed a Diploma Course relevant to the respective field from an Institution acknowledged by the Government, therein the course duration is not less than one year.

##### Experience :

A minimum 02 years experience in editing related tasks at a recognized publishing Institution will be considered as a special qualification.

Age : Minimum limit : 18 years  
Maximum limit : 45 years

Monthly Allowance : Rs. 21,000/-

#### 07. Post of Design Editor (Contractual) - (01 Vacancy)

##### Educational Qualifications :

Obtaining a Degree from a University recognized by the University Grants Commission or an Institution recognized by the University Grants Commission as a Degree offering Institution.

##### Professional Qualifications :

Should have successfully completed a Diploma Course in Design Editing or in a related field, which the course duration is not less than one year from an Institution acknowledged by the Tertiary and Vocational Education Commission.

##### Experience :

A minimum 03 years experience in Design Editing in a Publishing Institution registered in the Government.

Age : Minimum limit : 18 years  
Maximum limit : 55 years

Monthly Allowance : Rs. 25,000/-

#### 08. Post of Production Work Assistant (Video Production) - Permanent - (01 Vacancy)

##### Educational Qualifications :

Should have passed G.C.E. (O/L) in six (06) subjects at least with two credit passes in less than two sittings.

##### Professional Qualifications :

Should have obtained at least the NVQ level 2 qualification relevant to the respective post as determined by the Tertiary and Vocational Education Commission.

##### Experience :

Should have 02 years of experience relevant to the post at a recognized Organization.

Age : Minimum limit : 18 years  
Maximum limit : 45 years

##### Salary :

Salary Code Number : PL 02-03/2016

##### Salary Scale :

Rs. 25250 - 10x270 - 10x300 - 10x330 - 12x350 - 38,450/-

##### Common Conditions

- i. Each candidate should be physically and mentally fit to serve in any part of Sri Lanka and to discharge duties of the post.
- ii. Selection will be made according to the rank obtained according to the marks granted in an structured interview and the number of available vacancies.
- iii. Candidates should send their applications, with certified copies of Birth Certificate, Educational Certificates and Certificates on Professional Qualifications and Experiences, by Registered Post to reach the Director General of Information, Department of Government Information, No. 163, Kirulapone Avenue, Colombo 05 on or before 05.08.2016. Respective post should be cited on the top left-hand corner of the envelope, in which the application form is enclosed.

Director General of Government Information  
Department of Government Information

As per the directions made by the Public Service Commission.

05th July 20166