

LANKA MINERAL SANDS LIMITED

Ministry of Industries and Commerce

VACANCIES

Information Technology Manager (Permanent)

(Management Service Category) at the Pulmoddai Plant

Lanka Mineral Sands Limited is a fully government owned company and its main duties are mining, processing and sale of mineral sands. Head Office of our institution which is a leading Institution that earns foreign exchange to the government is situated in Rajagiriya and its manufacturing plant is situated in the Village of Pulmoddai in the Trincomalee District. At the moment it is mining and exporting mineral sands mainly and it is intended to enter the value added activities to its products. Other details are displayed in our Website: www.lankamineralsands.lk for your reference.

Therefore, we invite those officers who wish to be partners of the institution in serving in the below mentioned position who can assist in achieving future objectives and targets of this institution.

Salaries will be paid as per the Management Services Circular No. 2/2016 and will be entitled to attractive special allowances and benefits in addition to the salary.

01. I.T. MANAGER

Place where the vacancy exists - Pulmoddai Plant (Trincomalee District)
No. of Vacancies - 01

External Applicants

Educational and Professional Qualifications

A degree in Information and Communication Technology or a similar degree obtained from a university recognized by the University Grants Commission

and

Should have obtained one (01) year's experience in management level in the relevant subject field in a government department / corporation / statutory board or reputed private institution after obtaining the degree qualification

Internal Applicants

Should have obtained one of the following qualifications:

- (1) Should have fulfilled the qualifications as mentioned above for external applicants.
- (2) Should have completed at least five (05) years satisfactory service in the relevant field in the Junior Management (JM-1-2) service category

Salary Code No. and Monthly Salary Scale relevant to PL-3 Service Category

As per the Management Services Circular No. 02/2016

Salary Code No. MM 1-1

Rs. 53,175/- - 1375x10 - 1910x15 - Rs. 95,575/-

Entitled to a salary as shown below from 01.01.2017

2017		2018		2019		2020	
Salary Rs.	Adjustment Allowance Rs.	Salary Rs.	Adjustment Allowance Rs.	Salary Rs.	Adjustment Allowance Rs.	Salary Rs.	Adjustment Allowance Rs.
36,654/-	4,114/-	42,161/-	-	47,668/-	-	53,175/-	-

Salary step of placement regarding recruitment of internal applicants will be decided as per the provisions in Chapter VII of the Establishment Code.

Applicant selected for the Post of IT Manager is subject to perform duty in Pulmoddai Plant and Colombo Head Office as well.

Age Limit: Should be not less than 22 years and not more than 45 years. Upper age limit is not applicable to internal applicants.

Entitled to following monthly allowances in addition to the salary paid.

01. Rs. 7,800/= Cost of Living Allowance approved by the Treasury.
02. Monthly Meal Allowance at Rs. 150/= per day - based on daily attendance.
03. Monthly Attendance Incentive subject to a maximum of Rs. 2000/= per month - based on daily attendance
04. Hardship allowance of Rs. 4000/= per month. (applicable only to employees at the Pulmoddai Plant)
05. Transport Allowance of Rs. 1800/= per month - based on daily attendance.

Other Benefits:

01. Annual Production Incentive
02. Annual Bonus
03. Insurance Coverage for surgical, hospitalization and outdoor treatment.
 - i. Insurance Coverage of Rs. 150,000/= per annum for hospitalization (inclusive of Family Members)
 - ii. Reimbursement of Medical Bills for outdoor treatment of Rs. 20,000/= per annum (Inclusive of Family Members)
 - iii. Reimbursement of Medical Bills for Dental Care of Rs. 5000/= per annum (Inclusive of Family Members)
04. Encashment of unavailed Medical Leave.
05. Payment of Medical Expenses up to a specified limit
 - i. An allowance of Rs. 5000/= once a year (For general medical fees)
 - ii. An allowance of Rs. 12,000/= once in two years (For Specialist Medical Fees, Medical Examination Fees, Spectacles and Hearing Aid expenses)
 - iii. An allowance of Rs. 12,000/= once in two years for child birth.
06. Reimbursement of Telephone and Communication bills subject to a maximum of Rs. 5000/- per month for MM 1-1 salary level as per PED Circular No. PED/2/2015.
07. Contribution of the employee towards Employees' Provident Fund (EPF) 10% while the company will contribute 15% (inclusive of 3% contribution to Employees' Trust Fund (ETF)).
08. In addition to the above entitlement any other benefits applicable to permanent employees.

General Conditions:

1. Every applicant should be a citizen of Sri Lanka.
2. Should be physically and mentally fit to discharge the duties entrusted to the post as well and to serve in any part of the island.
3. Should have an excellent moral character.
4. PAYE (Pay As You Earn) Tax will be recovered from all earnings of the selected applicants.

Applicants presently in Government Service / Corporations / Statutory Boards and Public Companies should forward their applications through the respective Heads of Departments / Institutions.

Applications for the above post (along with photocopies of relevant certificates), mentioning the post applied for clearly on the left-hand top corner of the envelope, should be sent to the competent authority of the Lanka Mineral Sands Limited, No. 341/21, Sarana Mawatha, Rajagiriya to receive on or before **30th June 2017**.

General Manager
Lanka Mineral Sands Limited
No. 341/21, Sarana Mawatha,
Rajagiriya.