



Ministry of Foreign Affairs

RECRUITMENT OF JUNIOR PROFESSIONAL ASSISTANTS ON CONTRACT BASIS

Applications are called from the citizens of Sri Lanka who have fulfilled all the following qualifications on or before 31.03.2017, for recruitment for the above post in the Ministry of Foreign Affairs.

- 1. Job Description** - To facilitate preparation of reports / and attending to research works, status reports and thematic discussions
- 2. Age Limit** - Below 28 years
- 3. Qualifications** - Have passed G.C.E. (A/L) and a First Degree obtained from a recognized University approved by the University Grants Commission
- 4. Salary Scale** - Negotiable subject to the approval of the National Salary and Cadre Commission.
- 5. Method of Recruitment** - Through a structured interview.

Applicants who possess the above qualifications should send their applications along with copies of the educational and professional certificates under registered cover to the Secretary, Ministry of Foreign Affairs, Republic Building, Colombo 01, to reach him on or before 17.04.2017. The name of the post should be mentioned on the left hand top corner of the envelope enclosing the application.

Secretary
Ministry of Foreign Affairs

30.03.2017