Posts – Vacant

MINISTRY OF INDUSTRY AND COMMERCE

Recruitment for Measurement Units, Standards and Services Director of Department of Measurement Units, Standards and Services

AS per the instructions of the Cabinet, applications are called in selecting a suitable person, from the qualified officers of Sri Lanka Scientific Services, to fill the existing vacancy, for the post of Executive Services Grade I -Measurement units, Standards and Services director of Department of Measurement units, Standards and Services. Applications made according to the sample format mentioned at the end of this notice, should be sent under registered post to, The Secretary of the Ministry of Industry and Commerce, to reach the P. O. Box 570, No. 73/1, Galle Road, Colombo 3 address on or before the date of calling for applications, with "Recruitment for Measurement units, Standards and Services director" clearly marked on the top left side of the envlope.

(*A*) *The last date for calling applications*.– 30.03.2017.

Note.– Complaints with regards to the lost or delay of an application or a related letter in the post will not be entertained. Applicants themselves will have to bear the consequences of delaying the applications till the last date.

01. *Method of Recruitment*.– A suitable person will be selected from the officers with highest marks obtained at a Structured Interview held by an interview board appointed by the cabinet.

02. *Conditions of Employment* :

(*A*) This position is a permanent and with pensionable. Contribution payments should be made to the Widow and Orphans/Widower and Orphans Pension Scheme.

(AA) This appointment is subject to the procedural rules of the Public Services Commission, Establishment Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations and other departmental orders.

03. *Salary Scales*.– This post will receive a salary of SL-1-2016, Rs. 47,615 -10x1,335 -8x1,630 -17x2,170 - Rs. 110,895, as per the Public Administration Circular No. 03/2016 and salary is paid from the appointment date on establishing on its 20th Salary Scale (Band) as per the provisions of Schedule II of the same Circular.

04. *Qualifications* :

4.1 Educational Qualifications :

(*A*) Having graduated from a recognized university with a Special Degree on Physical Science ;

and

(*AA*) A post graduate qualification from a recognized university in one of the Fields of Metrology or Measurement Science, Instrumentation Science, Measuring of Physical Quantitites, Industrial Automation, Applied Electronics, Electronic and Instrumentation, Applied Metrology or Measurement Science, Applied Physics, Advanced Optical Technology, Photonics, Sensor Network, Measurement Technology, Mechatronics.

4.2 Employment (Service) Qualifications :

(*a*) Being a Grade I Officer in the Sri Lanka Scientific Services.

(*b*) Having completed as Active and Satisfactory Service period within the nearest five years (5) on to the date of recruitment.

(*c*) Have shown a satisfactory level or above performance in accordance to the approved performance evaluation procedure, Seven years (07) prior to the date of recruitment.

05. *Physical Qualification*.– All applicants should consist of adequate Physical and Mental fitness to work in any part of Sri Lanka, to perform the duties of post.

06. *Other Qualifications* :

(*A*) Applicants must be citizens of Sri Lanka,

(*B*) Applicants must be with an excellent character,

(*C*) All the qualifications required for the recruitment must be fulfilled on the final date

of calling for applications, which is mentioned in the 'applications calling 'Notice/*Gazettte*'.

07. *General Conditions.*– Procedural Rules of Public Service Commission, Circulars issued time to time with regards to the Government services and Recruitment procedure with regards to the executive Grade 1 of the cabinet, including the amendment conditions of same, are applicable to this post.

As per the Order of the Cabinet,

Chinthaka S. Lokuhetti,
Secretary,
Ministry of Industry and Commerce.

Galle Road,
Colombo 03,
02nd March, 2017.

SAMPLE APPLICATION FORM

Application form for the Post Measurement units, Standards and Services Director Executive Services Grade 1 of the Department of Measurement units, Standards and Services

No. :————.
(For official use)

1. (*a*) Name with Initials :————.
(In Sinhalese/In Tamil)
Name with Initials :————.
(In English Capital letters)

(*b*) Name in full :————.
(In Sinhalese/In Tamil)
Name in full :————.
(In English Capital letters)

2. Permanent Address (In Sinhalese/In Tamil) :————.
3. Permanent Address (In English Capital letters) :———.
4. Telephone Number :————.
5. National Identity Card Number :————.
6. Gender (Male/Female) :————.
7. Date of Birth :————.
8. Marital Status :————.
9. Currently serving Government Ministry/Department :————.
10. Current position and Grade in the Sri Lanka Scientific Service :————.
11. In a Government Ministry or Department,

(*a*) Date of First appointment to a post in Sri Lanka Scientific Service :————.

(*b*) Date of appointment to a post in Grade 1 in Sri Lanka Scientific Service :————.

12. Specified Educational Qualifications fulfilled as per the Section 04 in the application calling notice :———.
13. Educational Qualifications :

(*a*) (i) Valid date of the Physical Science (Special) Degree :————.
University/Institute :————.
External/Internal :————.
Subjects Studied :————.

(ii) Postgraduate :————.
Valid Date :————.
University/Institute :————.

(*b*) Other Degrees/Postgraduate :————.
Valid Date :————.
University/Institute :————.

Applicants Certification (Declaration) :

I, ... state that all information given in here are true and correct. I certify that I have not been dismissed from Government services or sent on retirement on sympathetic alternate due to inefficiency or have not been considered as vacated the post. I understand that in case any of the contents of this found to be inaccurate or false prior to being selected, that I will be subjected to being disqualified in appointing to the post, and in case such situation is exposed after being selected, that I could be dismissed from the job without any form of compensation payment.

————————,
Applicants Signature.

Date :————.

Department Head's/Ministry Secretary's Certification for Applicant :

I certify that Mr./Mrs./Miss .... employed currently at ..... Ministry/ Department as ..... and the information provided by him/her is correct, that there is/No ongoing disciplinary action/disciplinary action to be started on him/her and He/She have shown/Not shown Satisfactory Level or above in performance in accordance to the approved Performance Evaluation Procedure, for the last 05 years, and have earned/Not earned the specified 05 salary increments, have taken/Not taken No-Pay leave or Half-Pay leave, His/her attendance to work, behavior, performance, is Satisfactory/Not Satisfactory, if Mr./Mrs./ Miss..... is selected to the post he/she can/cannot be released from the services, with/without a successor.

——————,
Secretary to the Ministry/Head of the Department,
Signature and Official Seal.

Date :——————.
Name :——————.
Designation :——————.

03–805

Examinations, Results of Examinations & c.

MINISTRY OF NATIONAL POLICIES AND ECONOMIC AFFAIRS

Limited Competitive Examination for Recruitment to the Post of Entrepreneurship Development Training Officer-Grade II - in Field/ in Office Category 2- in the Ministry of National Policies and Economic Affairs - 2016(2017)

APPLICATIONS are invited from qualified state officers of Sri Lanka for the limited Competitive Examination for Recruitment to the vacant Posts of Entrepreneurship Development Training Officer-Grade II - in Field/Office Category 2- in the Ministry of National Policies and Economic Affairs .

02. Candidates who have fulfilled their qualifications will be selected for appointment to the posts Entrepreneurship Development Training Officer-Grade II, on the basis of results of a written test conducted by the Commissioner General of Examinations and the results of a general interview conducted by the Secretary to the Ministry of National Policies and Economic Affairs.

03. Number of vacancies is 12. The Secretary to the Ministry has the authority to refrain from filling some or all of the vacancies. The effective date of appointment shall be determined by the Secretary to the Ministry.

04. *Salary Scale.*– As per Schedule I of the Public Administration Circular No. 03/2016 of 25.02.2016, salary scale applicable to this post is Rs.34,605-10x660-11x755-15x930 -Rs. 63,460 (MN 5-2016). You will be remunerated as per Schedule II, in keeping with the provision laid down in the said circular. (*e.g*. A basic salary of Rs. 23,874 along with an adjustment allowance of Rs. 6,190 shall be applicable to the period from 01.01.2017 to 31.12.2017.)

05. This post is permanent and pensionable. However, your appointment will be subject to a probationary period of one year. The 1st Efficiency Bar Examination as laid down in the Recruitment Procedure should be passed within three years from the date of appointment to the Post of Entrepreneurship Development Training Officer-Grade II. Proficiency in official language shall be achieved in accordance with Public Administration Circular No. 01/2014 and circulars incidental thereto.

06. *Qualifications* :

06.1. *Educational Qualifications* :-
Should hold a Degree from an University accepted by the University Grants Commission. Persons awaiting degree results are not eligible to apply.

06.2. *Experience*:-
Being a permanent officer who has completed active and satisfactory service of not less than 05 years as an related officer or in Development Officers' service and is in possession of knowledge in the field of small enterprises and entrepreneurship.

06.3. *Physical Fitness* :- All candidates should have physical and mental fitness to serve in any part of Sri Lanka and to discharge the duties of the post.

06.4 *Other Qualifications*:-
(i) Should be a citizen of Sri Lanka.
(ii) Should be of an excellent character.
(iii) Should have completed satisfactory service in preceding 05 years.