

# Rubber Research Institute of Sri Lanka

## Vacancies

Applications are invited from the citizens of Democratic Socialist Republic of Sri Lanka who possess the requisite qualifications for the following posts in the Rubber Research Institute of Sri Lanka.

### 1. Accounting & Procurement Officer

**Qualifications :**

**External :** A Degree in Management or Commerce from a recognized university or Higher National Diploma in Accountancy.

**AND**

One year certificate course in supplies and material management with one (01) year post qualifying experience in local and foreign supplies work in a Government Department / Corporation / Board or in a Private Liability Company (PLC) in an executive position.

**Age, salary code & scale**

Should be not less than 22 years and not more than 45 years.

JM 1-2 (from 01.01.2020 - Rs. 43355 - 755x10 - 1135x18 - 71335.00)

Salary Point at the Recruitment - Rs. 29876.00 + Rs. 5192.00 (Adjustment Allowance)

Cost of Living allowance will also be paid in addition to the salary given above.

### 2. Rubber Extension Officers

**Qualifications :**

**External :** A Degree in Science / Agriculture / Plantation Management from a recognized university.

**Age, salary code & scale**

Should be not less than 22 years and not more than 45 years.

MA - 4 (from 01.01.2020 - Rs. 37970 - 755x10 - 930x15 - 1135x5 - 65145.00)

Salary Point at the Recruitment - Rs. 26126.00 + Rs. 5750.00 (Adjustment Allowance)

Cost of Living allowance will also be paid in addition to the salary given above.

**Method of Selection**

Post No. 01 - On the results of a written competitive examination (Language Proficiency, Aptitude Test, Subject knowledge relevant to the post and computer Test) and/or a structured interview conducted by a panel appointed by the appointing authority.

Post No. 02 - On the results of a written competitive examination (Language Proficiency, Aptitude Test, Subject knowledge relevant to the post) and a structured interview conducted by a panel appointed by the appointing authority.

**Other Benefits**

- > Medical benefits available according to the prevailing rules of the Institute's Medical Scheme
- > The employee will be required to contribute 10% of the salary to the Staff Provident Fund while the Institute will contribute 15%. The Institute will also contribute 3% to the Employees' Trust Fund.
- > Those who are selected to work at the Head Office, Agalawatta will be offered a rent free fully furnished bungalow depending on the availability or daily transport facilities in the Institute bus (according to the Institute regulations) operating from Ratmalana.

**Applications**

Applications together with the following information, should be sent under registered post to reach the address below on or before **5th April, 2017**. The post applied for should be mentioned on the top left corner of the envelope. Applicants from Government Departments / Corporations / Boards / Private Sector Establishments should forward the applications through their respective Heads of Departments. In addition, a copy may be sent direct.

1. Full name, address, age and civil status
2. **Certified copies of educational certificates together with Birth Certificate and other relevant certificates should be attached**
3. Details of present and past employment, and reason for change of employment, including names and addresses of employers
4. Names and addresses of two non-related referees

Non conformity with the above requirements will result in the application being rejected. Canvassing of any form will be a disqualification.

Acting Director  
**Rubber Research Institute**  
Dartonfield, Agalawatta.

20th March, 2017