



Ministry of National Policies & Economic Affairs
NATIONAL INSURANCE TRUST FUND BOARD
VACANCY



National Insurance Trust Fund Board (NITF) which comes under the purview of Ministry of National Policies & Economic Affairs is a fully government owned entity responsible for implementation of Schemes such as Agrahara Medical Insurance, Crop Insurance and the sole reinsurer accepting Compulsory Reinsurance Session from the private insurers in insurance industry at the forefront with an enviable record innovation, growth and profitability achieved during its existence of over 10 years.

NITF seeks to recruit dynamic and self motivated individual to be appointed for the following position.

Insurance Officer – (Legal) Qualifications and Experiences

External Candidates

A Bachelor's degree in Law from a university which is recognized by the University Grants Commission of Sri Lanka.

Or

Attorney at Law.

Internal Candidates

1. Having obtained the qualifications required by the external candidates above
- Or
2. Completion of minimum five (5) years satisfactory period of service in a post in the Management Assistant - Non Tech/Management Assistant -Tech Category in Grade II in the subject area relevant to the post.

Salary Scale: JM 1-1 – 2016: Rs. [42,600- 10 x 755 - 18 x 1,135 – 70,580]

Year	Basic Salary (Rs.)	Adjustment Allowance (Rs.)
2017	29,355.00	5,275.00
2018	33,770.00	860.00
2019	38,185.00	-
2020	42,600.00	-

According to the Department of Management Services Circular No: 02/2016

Age : Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates or candidates who are already in public service.

Nature of Appointment:

Permanent with entitlement to Employees' Provident Fund and Employees' Trust Fund.

Other Conditions

All applicants

- Should be Sri Lankan Citizens.
- Should have mental and physical fitness to attend properly to the duties assigned to the post.
- Should be of excellent moral character.

Applications

- Application should be forwarded including Bio – Data, names and addresses of two non related referees, details of Educational Qualifications, Professional Qualifications and with copies of certificates in proof of the qualifications. Further, those who are already in employment in Government / Corporations/ Statutory Boards should forward their applications through Heads of Institutions.
- Relevant post **should be marked** on left hand top corner of the envelope containing applications.
- All applications should be addressed to Chief Executive Officer, National Insurance Trust Fund Board, No 97, Maradana Road, Colombo 10 by registered post to reach on or before 2017.03.13 Late applications will be rejected.



Chief Executive Officer

National Insurance Trust Fund

No. 97, Maradana Road,
Colombo 10,
Sri Lanka.