

BOARD OF INVESTMENT OF SRI LANKA

VACANCIES

The Board of Investment of Sri Lanka (BOI) which is the apex agency of the Government promoting and facilitating foreign direct investment and private sector capital formation in priority sectors of the economy wishes to strengthen its Departments by recruiting competent, dynamic, disciplined and highly dedicated personnel.

Applications are invited from suitably qualified Sri Lankans to fill the following vacancies in the BOI.

- 1) **POST OF DIRECTOR (SEETHAWAKA EXPORT PROCESSING ZONE) - HM 1-3**
- 2) **POST OF DIRECTOR (NEW ZONES) - HM 1-3**

Qualifications and Experience (For the posts mentioned in 1 & 2 above)

A Bachelor's Degree from a University recognized by the University Grants Commission (UGC) and a Postgraduate Degree (Master Level) with minimum of eighteen (18) years experience in the relevant field in managerial level after obtaining the first Degree out of which three (03) years should be in Senior Managerial Level in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.

Note :

Above two positions require highly self-motivated result-oriented dynamic officers with organizational ability to take over total responsibility of zone functions. The ideal candidates should possess the qualities required to shoulder responsibilities for overall activities of the respective Export Processing Zones. They should have full exposure to the relevant experience such as planning, organizing, co-ordination and implementation of overall activities including infrastructure maintenance, investor services / public relation work, general administration, labour relations security functions, etc. Attributes such as organizational ability, good communication skills and a flair for team work are imperative.

- 3) **POST OF DIRECTOR (FINANCE) - HM 1-3
HEAD OFFICE**

Qualifications and Experience

A Bachelor's Degree in Finance / Accountancy from a University recognized by the University Grants Commission (UGC) and a Postgraduate Degree (Master Level) or Associate Membership of the Institute of Chartered Accountants of Sri Lanka (ICASL) / Chartered Institute of Management Accountants (CIMA)/Association of Certified Chartered - Accountants (ACCA) and a Postgraduate Degree (Master Level) with minimum of Eighteen (18) years experience in the relevant field in managerial level after obtaining the first Degree or professional qualification out of which three (03) years should be in Senior Managerial Level in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.

- 4) **POST OF DIRECTOR (ENGINEERING APPROVALS &
SPECIAL PROJECTS) - HM 1-3
HEAD OFFICE**

Qualifications and Experience

A Bachelor's Degree in Civil Engineering from a University recognized by the University Grants Commission (UGC) and a Postgraduate Degree (Master Level) with minimum of Eighteen (18) years experience in the relevant field in managerial level after obtaining the first Degree out of which three (03) years should be in Senior Managerial Level in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.

Note :

Candidates who possess a Bachelor's Degree in Architecture and a Postgraduate Degree (Master Level) with required number of years experience mentioned above will also be considered for this post.

- 5) **POST OF DIRECTOR (INDUSTRIAL RELATIONS) - HM 1-3
HEAD OFFICE**

Qualifications and Experience

A Bachelor's Degree from a University recognized by the University Grants Commission (UGC) or an Attorney-at-Law and a Postgraduate Degree (Master Level) with minimum of eighteen (18) years experience in the relevant field in managerial level after obtaining the first Degree or Attorney-at-Law out of which three (03) years should be in Senior Managerial Level in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.

Salary Scale (For the Posts mentioned in 1 to 5 above)

HM 1-3 - Rs. 86,865 - 15x2,270 - 120,915 p.m.

(As per DMS Circular 02/2016, effective from year 2020. Initial salary step for year 2017 is Rs. 59,793/ = p.m. In addition, Government approved Cost of Living Allowance will be paid. Take home salary will not be less than Rs. 100,000/ = p.m.)

Age Limit (For the posts mentioned in 1 to 5 above)

Should not be less than 35 years and not more than 55 years of age at the closing date of receiving applications.

(The upper age limit stipulated above does not apply to the employees in the State Sector).

General Conditions

Every applicant,

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Should be of excellent moral character.

Fringe Benefits :

- Medical Benefit Scheme covering the employee and the family.
- Subsidized Vehicle & Housing Loan facilities.
- Comprehensive Life Insurance Scheme.
- Vehicle with approved quantity of fuel will be provided for the posts of Director.

How to Apply :

Applications providing necessary information including the details of two non-related referees and copies of certificates pertaining to academic, professional qualifications and work experience along with the copies of National Identity Card (NIC) & Birth Certificate should be forwarded under Registered Cover to the Actg. Executive Director (HR & Administration), Board of Investment of Sri Lanka, 9th Floor, West Tower, World Trade Centre, Echelon Square, Colombo 01 to reach on or before 03rd March, 2017.

Applications from employees in the State Sector should be forwarded through the proper channels stating clearly whether the applicant could be released in the event of his/her being selected for the post applied for.

The title of the post applied for should be stated on the top left-hand corner of the envelope. Candidates who wish to apply for more than one post should apply separately for each post. Applications which do not conform to the above requirements, incomplete applications and applications received after the closing date will be rejected without notice.

The BOI reserves the right to decide the number of positions to be filled or to postpone / cancel the recruitment.

Please note that the applications submitted through the website will not be accepted.

Note : The internal applicants who are eligible to apply for the above posts should forward their applications according to the provisions in the Scheme of Recruitment for internal applicants.

