

Ministry of Rural Economic Affairs

Paddy Marketing Board

VACANCIES

Applications are entertained from citizens of Sri Lanka possessing the following qualifications for the post of Deputy General Manager (Finance), Deputy General Manager (Administration) and Law Officer / Secretary to the Board of Directors in the Paddy Marketing Board functioning under the Ministry of Rural Economic Affairs.

1. Deputy General Manager (Finance)

Qualifications

Educational Qualifications

First Degree of Accountancy, Financial Management / Public Administration and Finance / Business Administration / Management or Law obtained from a University recognized by the University Grants Commission

Or

Completion of Chartered Accountancy Intermediate / Cost and Management / Accountancy Step III

And

Postgraduate in the field of Accountancy, Finance Management

Experience

Fifteen (15) years experience in the Public Service or in a Statutory Board or in a recognized Private Sector Institution in the Management Level. (out of these 15 years, at least 03 years should be after obtaining the Postgraduate Degree).

Salary Scale

HM 1-1-2016

Rs. 81,670 - 15x2,270 - 115,720

(As per the Management Services Circular No. 2/2016 of 25.04.2016).

Age Limit

Not below 35 years and not above 50 years.

Nature of Appointment

This post is permanent with entitlement to EPF and ETF.

2. Deputy General Manager (Administration)

Qualifications

Educational Qualifications

> A Degree in Management, Public Enterprise or Public Administration, Commerce or Economics recognized by the University Grants Commission.

With

> A Postgraduate Degree (Masters) / Associate Membership of a recognized Chartered Professional Institute relevant to the subject field.

And

> A minimum of fifteen (15) years experience in the Public Sector, State Corporation, Board, Statutory Board or in a recognized Private Sector Institution in the Management Level position in the relevant field

And

> Full Membership of a recognized Chartered Professional Institute in the subject field relevant to the post

And

> A minimum of fifteen (15) years experience in the Public Sector, State Corporation, Board, Statutory Board or in a recognized Private Sector Institution in the Management Level position in the relevant field

Or

> Class I Officer of the Sri Lanka Administrative Service

Salary Scale

HM 1-1-2016

Rs. 81,670 - 15x2,270 - 115,720

(As per the Management Services Circular No. 2/2016 of 25.04.2016).

Age Limit

Not below 35 years and not above 50 years.

Nature of Appointment

This post is permanent with EPF and ETF Entitlements.

3. Law Officer / Secretary to the Board of Directors

Qualifications

Educational Qualifications

An Attorney-at-Law of the Supreme Court who has passed Attorney-at-Law Exam of the Sri Lanka Law College with LLB obtained from a University recognized by the University Grants Commission.

With

Two (02) years experience in the relevant field in the Public Service or Public Sector Statutory Board or in a recognized Private Sector Institute.

Or

A three (03) years complete service period as a professional Lawyer.

Salary Scale

MM 1-1-2016

Rs. 53,175 - 10x1,375 - 15x1,910 - 95,575.

(As per the Management Services Circular No. 2/2016 of 25.04.2016).

Other Qualifications

Special preference will be given to applicants who are well-versed in English Language with Computer Literacy.

Nature of Appointment

This post is permanent with entitlement to EPF and ETF.

Date of Fulfilment of Qualifications

● Applicants should have fulfilled the required qualifications as at the closing date for receiving of applications.

Salary

● Appointees will be placed on the initial salary scale. Other allowances approved by the Government will also be paid.

● Applications including Bio-Data of the applicant along with certified copies of educational and professional qualifications, giving details of two non-related referees should be sent to the undermentioned address to reach before 06.03.2017 or delivered by hand.

● Name of the post applied for should be written on the top left hand-corner of the envelope.

**Chairman,
Paddy Marketing Board
No. 330, Union Place,
Colombo 02.**