



NATIONAL DESIGN CENTRE

Ministry of Industry & Commerce

Vacancies

The National Design Centre (NDC) is a service-oriented government statutory body functioning within the purview of the Ministry of Industry & Commerce. Applications are invited from citizens of Sri Lanka who possess the necessary qualifications and experience.

<p>1. Designation - Assistant Director (Chemical) - 01 Post</p> <p>Qualifications A Bachelor's Degree in Chemical Engineering or other related field from a university recognized by the University Grants Commission.</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in a Government Department, Public Corporation or reputed mercantile establishment after obtaining the First Degree.</p> <p>OR</p> <p>Full / Corporate membership of the Professional Chartered Institute related to the Engineering</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in a Government Department, Public Corporation or reputed mercantile establishment after obtaining the Professional Membership.</p>	<p>6. Designation - Internal Audit Officer - 01 Post</p> <p>Qualifications A Bachelor's Degree in the field of Management or Commerce from a University recognized by the University Grants Commission specialized in the subject area relevant to the post.</p> <p>OR</p> <p>Having passed the Intermediate examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post or Higher National Diploma in Accountancy.</p>
<p>2. Designation - Assistant Director (Mechanical) - 01 Post</p> <p>Qualifications A Bachelor's Degree in Mechanical Engineering or other related field from a university recognized by the University Grants Commission.</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in a Government Department, Public Corporation or reputed mercantile establishment after obtaining the First Degree.</p> <p>OR</p> <p>Full / Corporate membership of the Professional Chartered Institute related to the Engineering</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in a Government Department, Public Corporation or reputed mercantile establishment after obtaining the Professional Membership.</p>	<p>7. Designation - Design / Training Coordination Officer - 01 Post</p> <p>Qualifications A Bachelor's Degree from a University recognized by the University Grants Commission.</p> <p>Salary - Above No. 6.7 Posts JM 1 - 1 42600 - 755 x 10 - 1135 x 18 - 70580/=</p> <p>(Salaries and allowances are applicable as per the Management Circular No. 02/2016 of 24th March 2016)</p>
<p>3. Designation - Assistant Director (Design Development) - 06 Posts</p> <p>I. Head of Department II. Southern Province III. North & Eastern IV. North Central Province & North Western Province V. Uva & Sabaragamuwa Province VI. Nattarampotha & Central Province</p> <p>Qualifications A Bachelor's Degree from a University recognized by the University Grants Commission in the fields of Fine Arts, Design, Built & Environment, Product Designs, Industrial Designs, Glass & Ceramic Designs, Graphic Designs, Sculpture Designs, Textile Designs, Furniture Designs, Interior Designs, Household Equipment Designs, Brass Work Designs, Gem & Jewellery Designs, Textile and Apparel Designs, Clay Work Designs, Package Designs or any other related degree.</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in designing, teaching and training specially in the field of handicrafts, small industries or employment generation programmes in a Government Department, Public Corporation or reputed mercantile establishment after obtaining the first degree.</p>	<p>8. Designation - Programme Coordinator - 01 Post</p> <p>Qualifications A Bachelor's Degree from a University recognized by the University Grants Commission.</p> <p>With</p> <p>Minimum of one (01) year post qualifying experience relating to programme coordination.</p> <p>Salary - MA 5-1-34870 - 10x660 - 15 x 755 - 11 x 930 - 63025/=</p> <p>(Salaries and allowances are applicable as per the Management Circular No. 02/2016 of 24th March 2016)</p>
<p>4. Designation - Assistant Director (Marketing) - 01 Post</p> <p>Qualifications A Bachelor's Degree in Management or Commerce specialized in Marketing from a university recognized by the University Grants Commission.</p> <p>With</p> <p>Minimum of one (01) year post qualifying experience in a Government Department, Public Corporation or reputed mercantile establishment.</p> <p>OR</p> <p>Full / Corporate membership of the Professional Chartered Institute related to the Marketing.</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in a Government Department, Public Corporation or reputed mercantile establishment after obtaining the Professional Membership.</p>	<p>9. Designation - Marketing Assistant - 01 Post</p> <p>Qualifications A Bachelor's Degree in Management or Commerce from a University recognized by the University Grants Commission specialized in the subject area relevant to the post.</p> <p>10. Designation - Library & Information Assistant - 01 Post</p> <p>Qualifications A Bachelor's Degree in Library Science with appropriate subject combinations from a University recognized by the University Grants Commission.</p>
<p>5. Designation - Assistant Director (Administration) - 01 Post</p> <p>Qualifications A Bachelor's Degree in Management or Commerce from a university recognized by the University Grants Commission.</p> <p>And</p> <p>Minimum of one (01) year post qualifying experience in the field of administration after obtaining the first degree.</p> <p>Salary - Above No. 1, 2, 3, 4, 5 Posts MM 1-1-53175 - 10 x 1375 - 15x1910 - 95575/=</p> <p>(Salaries and allowances are applicable as per the Management Circular No. 02/2016 of 24th March 2016)</p>	<p>11. Designation - Development Assistant - 01 Post</p> <p>Qualifications A Bachelor's Degree from a University recognized by the University Grants Commission.</p> <p>Salary - Above No. 09, 10, 11 Posts MA 3 - 32200 - 10 x 445 - 11 x 660 - 10 x 730 - 5 - 750 - 54960/=</p> <p>(Salaries and allowances are applicable as per the Management Circular No. 02/2016 of 24th March 2016)</p>
<p>12. Designation - Craft Instructors - 13 Posts</p> <p>Qualifications Having passed the G.C.E. (O/L) Examination with six subjects in one sitting.</p> <p>And</p> <p>Having obtained a Certificate in relevant field (such as Rush & Reed, Leather, Coir, Pottery & Ceramics, Cane & Bamboo, Brass, Lacquer, Textile, Wood, etc.) from recognized institution and 05 years working experience).</p> <p>Preference will be given to those who are in creativity and technological ability.</p> <p>Applicant should face the practical test and interview.</p> <p>Salary - MA 1-1-27910 - 10 x 300 - 7 x 350 - 4 x 495 - 20 x 660 - 48540/=</p> <p>(Salaries and allowances are applicable as per the Management Circular No. 02/2016 of 24th March 2016)</p> <p>Age - Should be not less than 18 years and not more than 45 years.</p> <p>General Conditions</p> <p>No. 1 - 11 Applicants should be not less than 23 years and not more than 45 years.</p> <p>Those who are selected to the posts will be entitled to EPF contribution which will be 8% by the employee. EPF and ETF contribution by the Centre will be 12% and 3% respectively. Government approved other allowances are applicable to all above positions.</p> <p>Application with relevant bio-data with copies of certificates with two non-related referees should be forwarded to reach the following address on or before 20th January 2017 under Registered Cover, indicating the post applied for on the top left hand corner of the envelope. Applications of employees in the state sector should be forwarded their applications through the Heads of respective institutions. Only short listed candidates will be called for the interview. Applications which do not complete to the requirements will be rejected.</p> <p>Chairman, National Design Centre, No. 10, De Mel Road, Katubedda, Moratuwa.</p>	