



Ministry of Skills Development and Vocational Training

SKILLS SECTOR DEVELOPMENT PROGRAMME

Be a partner to endorse Sri Lankan Skills that the Nation Needs

VACANCIES

Applications are invited from suitably qualified and experienced citizens of Sri Lanka for the following positions at Skills Sector Development Programme (SSDP) implemented under the Ministry of Skills Development and Vocational Training.

Level PS 3 (as per Management Services Circular 01/2016)

No.	Position	Qualifications - (1 or 2 or 3 below)	Method of Selection	Monthly Salary
01	Human Resources Development Specialist (One Vacancy)	1) Bachelor's Degree in the relevant field which is recognized by the University Grants Commission. With At least 14 years of post qualifying experience at Managerial Level out of which 07 years should be at Senior Managerial Level.	Shortlisted applicants based on qualifications and experience will be called for an Interview	Rs. 180,000.00 + Cost of Living
02	Career Guidance Specialist (One Vacancy)	2) A Bachelor's Degree which is recognized by the University Grants Commission And A Postgraduate Degree or full membership of a recognized professional institution in the relevant field. With At least 12 years of post qualifying experience in Managerial Level 3) Class I Officer of a Government All Island Services or a similar status in the relevant field. With At least 11 years experience in the Class 1 Post.		

Level PS 4 (as per Management Services Circular 01/2016)

No.	Position	Qualifications - (1 or 2 below)	Method of Selection	Monthly Salary
01	Engineer (Civil) (One Vacancy)	1) A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission or having passed the intermediate examination of a recognized professional institute in the relevant field.	Shortlisted applicants based on qualifications and experience will be called for an Interview	Rs. 155,000.00 + Cost of Living
02	Human Resources Development Officer (One Vacancy)	And At least 09 years post qualifying experience in the relevant field.		
03	Assistant Programme Manager (One Vacancy)	2) An Officer of the Government All Island Service Class II/III or above or similar status in the relevant field. With At least 11 years experience in the Class II / III Post		

Level PS 5 (as per Management Services Circular 01/2016)

No.	Position	Qualifications - (1 or 2 or 3 below)	Method of Selection	Monthly Salary
01	Social Security Officer (One Vacancy)	1) A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission. Or Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field. And At least 06 years experience in the required area of specialization. 2) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field. And At least 11 years experience in the required area of Specialization. 3) Having obtained a certificate of proficiency not below than the National Vocational qualification Level 5, issued by a Technical / vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field. And At least 16 years experience in the required area of specialization.	Shortlisted applicants based on qualifications and experience will be called for an Interview	Rs. 105,000.00 + Other relevant allowances

Supporting Staff

No.	Position	Qualifications -	Method of Selection	Monthly Salary
01	Development Officer (Five Vacancies)	1). Officers of the Development Officer Service Preference will be given to those who have experience of <ul style="list-style-type: none"> ● Working in donor funded projects ● Working in the environment with English exposure 	Shortlisted applicants based on qualifications and experience will be called for an Interview	Present Salary and other relevant allowances + allowances of 50% of basic salary

Note: The Terms of References (TORs) respective for each post can be downloaded from Skills Sector Development Programme website www.ssdd.lk

Age: Below 65 years as at 31.12.2016.

Remuneration:

remunerations are based on the Management Services Circular No. 01/2016 of 24.03.2016. Eligible applicants from both public and private sectors shall apply for the above posts. Accordingly, officers who will be recruited to the above posts from Government All Island Services will be paid an allowance of 50% of the basic salary of their respective post of the programme in addition to the present salary and entitlements. Further, persons who will be recruited to the above posts from outside the Government Services will be paid as indicated under each post above.

Terms and Conditions:

Officers belonging to all Island Services will be recruited on transfer basis and persons outside the Government Services will be recruited on contract basis. All appointments will be made initially for a period of one year and may be renewable annually subject to the satisfactory performance. All conditions in the Management Services Circular No. 01/2016 of 24.03.2016 will be applied in relation to the appointments.

Application form can be downloaded from Skills Sector Development Programme website www.ssdd.lk and all applications should reach on or before 31.12.2016 to the **Additional Secretary / Chief Executive Officer, Skills Sector Development Division, Ministry of Skills Development and Vocational Training, No. 354/2, "Nipunatha Piyasa", Elvitigala Mawatha, Narahenpita, Colombo 05** along with the copies of the certificates of educational, professional and experience to prove their eligibility. Applicants from public / corporate sector organizations should channel their applications through the respective Heads of Organizations.

Secretary
Ministry of Skills Development and Vocational Training
354/2, "Nipunatha Piyasa",
Elvitigala Mawatha,
Narahenpita, Colombo 05.