



MINISTRY OF
NATIONAL POLICIES AND ECONOMICS AFFAIRS

EMPLOYEES' TRUST FUND BOARD

VACANCIES

The Employees' Trust Fund Board which functions under the Ministry of National Policies and Economics Affairs calls for applications from citizens of Sri Lanka for the following posts.

1) Maintenance Officer - (JM 1-1)

Qualifications and Experience (1 or 2 or 3 or 4 below)

External Candidates:

1. A Bachelor's Degree in Civil/Mechanical/Electrical Engineering from a recognized university with appropriate subject combinations from a university recognized by the University Grants Commission **WITH** minimum of **one year post qualifying experience** in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07 in Civil / Mechanical / Electrical Engineering, issued by a Technical / Vocational Training Institute accepted by the tertiary and Vocational Education Commission **WITH** minimum of **one year post qualifying experience** in a Government Department / Corporation / Board or in a reputed Mercantile establishment.
3. Having obtained a certificate of proficiency not below than the National Vocational qualification Level 6, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission **WITH** at least five (05) years post qualifying experience in a relevant field in a government corporation, Board or a Reputed Statutory Institution.
4. Having obtained a certificate of proficiency not below than the National Vocational qualification Level 5, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission **WITH** at least ten (10) years post qualifying experience in a relevant field in a government corporation, Board or a Reputed Statutory Institution.

Internal Candidates:- (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service of a post in the Operational / Instructional Category (MA - 4) Grade II in the subject area relevant to the post

2) Transport Officer (JM 1-1)

Qualifications and Experience (1 or 2 or 3 or 4 below)

External Candidates:

1. Bachelor's Degree in Mechanical Engineering with appropriate subject combinations from a university recognized by the UGC **WITH** minimum of **one year post qualifying experience** in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07 in motor mechanical, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission **WITH** minimum of **one year post qualifying experience** in a Government Department / Corporation / Board or in a reputed Mercantile Establishment.
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 06 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission **WITH** at least five (05) years post qualifying experience in a relevant field in a government Corporation, Board or a Reputed Statutory Institution.
4. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission **WITH** at least ten (10) years post qualifying experience in a relevant field in a government Corporation, Board or a Reputed Statutory Institution.

Internal Candidates:- (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service of a post in the Operational / Instructional Category (MA - 4) Grade II in the subject area relevant to the post

Salary Scale : Rs. 42,600/- 10x755 + 18x1,135 = Rs. 70,580
(In terms of the Mgt. Services Circular No. 02/2016
This salary scale is effective from 01.01.2020)

Present Salary Point : Rs. 24,940/- + 9690/- (Adjustment Allowance)

Age Limit : Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

3) Assistant Internal Audit Officer (MA-4)

Qualifications and Experience

External Candidates:

1. A Bachelor's Degree in Commerce / Accounting or Finance or equivalent qualifications with appropriate subject combinations from a University recognized by the University Grants Commission

OR

2. Those who have intermediate of ICASL, CIMA, ACCA

Internal Candidates:

1. Those who have the above qualifications which are applicable to external candidates in Management Assistant Category can apply for the above post.

OR

2. Those who have minimum of 05 years satisfactory service in Management Assistant - Grade II can apply for same.

Salary Scale : Rs. 37,970/- 10x755 + 15x930 + 5x1135 =
Rs. 65,145/-
(In terms of the Mgt. Services Circular No. 02/2016
This salary scale is effective from 01.01.2020)

Present Salary Point : Rs. 22,178/- + 9698 (Adjustment Allowance)

Age Limit : Should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

The selected candidates are entitled to the government approved Cost of Living allowance and other fringe benefits enjoyed by state organizations of similar status.

Applications containing brief Bio-Data with copies of certificates should be sent under registered cover to reach the undersigned on or before 30th November, 2016. Applications from employees in Govt. Departments, Corporations and Boards etc. should be forwarded through the Heads of such institutions, indicating whether the applicant can be released if selected.

Chairman / CEO
Employees' Trust Fund Board,
1st Floor, Labour Secretariat,
P O Box 807,
Colombo 05.