Sri Lanka Institute of Local Governance

Ministry of Provincial Councils and Local Government

VACANCIES FOR OFFICE AID

Applications are invited for 03 Office Aid posts of this Institute from the Sri Lankans who possess the following qualifications.

Educational Qualifications :

(i) Persons who have sat for the G.C.E. (O/L) Examination and passed a minimum of 02 subjects.

Monthly Salary Scale : **Rs. 24,750 - 250x10 - 270x10 - 300x7 - 330x15 - 37,000**
This salary is based on the Department of Management Services Circular No. 02/2016 and all the additional allowances approved by the Government will be paid.

Age : Age should be not less than 18 years and not more than 45 years.

Benefits : The above post is permanent and subject to three (03) years probation period. This post is entitled to EPF & ETF benefits.

Method of Selection : Through an interview.

Submission of Application : Application with complete Bio-Data including qualifications together with the names and addresses of two non-related referees along with the copies of certificates should be sent under Registered Cover to the following address on or before **04.11.2016.**

Applicants who are employed in the public sector should forward their applications through the head of their respective Institutions / Organizations. The post applied for should be clearly mentioned on top left-hand corner of the envelope.

Director / CEO
Sri Lanka Institute of Local Governance
17, Malalasekara Mw.,
Colombo 07.

Tel : 011-2580307
Fax : 011-2580316
E-mail :
director@slilg.gov.lk /
info@slilg.gov.lk