

# WASTE MANAGEMENT AUTHORITY (WESTERN PROVINCE)

## VACANCIES

<b>Assistant Manager</b>	-	<b>01 Post (Contract)</b>
<b>Production Assistant</b>	-	<b>01 Post (Contract)</b>
<b>Accounts Officer</b>	-	<b>01 Post (Contract)</b>
<b>Management Assistant</b>	-	<b>01 Post (Contract)</b>
<b>Driver</b>	-	<b>01 Post (Permanent)</b>
<b>Office Works Assistant</b>	-	<b>02 Posts (Permanent)</b>

Applications are called for the abovementioned posts from citizens of Sri Lanka who possess the following qualifications.

**Post : ASSISTANT MANAGER (Karadiyana Project) on Contract basis for 01 year**

**Salary Scale :** Negotiable

**Educational**

**Qualifications:** A BSc Degree (Technological / Environmental Science / Agriculture from a recognized University with one year experience in the relevant field.

**OR**

NDT certificate with Mechanical and Technological knowledge of machinery used for manufacturing Carbonic Fertilizer in a Waste Management Project and in a Carbonic Fertilizer manufacturing Factory and two years experience and knowledge in the manufacture of Carbonic Fertilizer and by products.

**Post : ACCOUNTS OFFICER (Karadiyana Project) - Contract Basis 01 year**

**Salary Scale :** Negotiable.

**Educational**

**Qualifications:** A degree in Finance / Accountancy from a recognized university with two years experience in the relevant field. Experience in the marketing of recyclable materials and Carbonic Fertilizer would be treated as a special qualification. Preference will be given to applicants from Western Province with permanent residency.

**Post : PRODUCTION ASSISTANT (Technical) - Karadiyana Project - Contract Basis - 01 year**

**Salary Scale :** Negotiable

**Educational**

**Qualification :** Should have passed G.C.E (A/L) in 03 subjects and G.C.E (O/L) in 06 subjects with 04 credit passes including Mathematics, Sinhala language and English language.

**Post : MANAGEMENT ASSISTANT (Karadiyana Project) Contract Basis - 01 year**

**Salary Scale :** Negotiation.

**Educational**

**Qualification :** Should have passed G.C.E (A/L) Examination in 03 subjects and G.C.E (O/L) examination in 06 subjects with 04 credit passes including Mathematics, Sinhala language and English language from government or provincial government service.

**Post : DRIVER (Permanent) Head Office**

**Salary Scale :** Rs. 12,670 - 10x130 - 10x145 - 10x160 - 12x170 - 19,060

**Educational**

**Qualifications:** Applicants should have passed G.C.E (O/L) Examination in 06 subjects in one sittings should have a sound knowledge in motor mechanism and should possess a valid driving licence (not less than 32 seater vehicles) with 06 years experience in Government Sector / provincial semi government Sector / Private Sector organizations after obtaining the said driving licence. Applicants should be with a very good eye sight.

**Post : OFFICE WORKS ASSISTANT (Permanent) - for Head Office**

**Salary Scale :** Rs. 11,930 - 10x120 - 10x130 - 7x145 - 15x160 - 17,845/ -

**Educational**

**Qualifications:** Should have passed G.C.E (O/L) Examination in 02 subjects.

**Age Limit :** Should not be less than 18 years and not more than 45 years. The maximum age limit will not apply for the internal applicants and applicants from government or Provincial Government Service

### GENERAL

1. Selected applicants should contribute 10% of their salary for Employees' Provident Fund and the contribution by the Authority for EPF will be 15% and 3% for Employees' Trust Fund.
2. Other allowances approved by the Government (Cost of Living allowance, special allowance) and other fringe Benefits (Bonus, Medical Insurance) recommended by the Board of Management of the Authority will also be entitled.
3. Selected applicants should adhere to the establishment code, Western Province Financial Regulations, orders imposed by the public service commission of the Western Province and orders already imposed or would be imposed from time to time by the Sri Lanka government or by the Western Province Provincial Council.

### RECRUITMENT CRITERIA

Applicants will be interviewed by a board of interview appointed by the Chairman of the Waste Management Authority. Applications from applicants who have not fulfilled required qualifications, incomplete applications, and applications received late will be rejected. Receipt or rejection of applications will not be acknowledged.

**APPLICATION PROCEDURE:** Self prepared applications including all details and information should be sent to the Chairman, Waste Management Authority (Western Province), Srawasthi Mandiraya, No. 32, Sir Marcus Fernando Mawatha, Colombo 07, by registered post to be received before 14.10.2016. The post applied for should clearly be marked on the left-hand top corner of the envelope containing the application. Any form of canvassing will be a disqualification.

**Chairman,  
Waste Management Authority,  
Western Province**

Telephone: 011-2681433 | Fax No: 011 2695305

29.09.2016