



Ministry of Housing & Construction Condominium Management Authority



Applications will be received from qualified persons to fill the undermentioned posts which are vacant at Condominium Management Authority.

Post of General Manager

Educational Qualifications and Experience

- (a) Should have obtained the first degree from a University recognized by the University Grants Commission along with a post graduate degree and five (05) years' experience in senior managerial position in a recognized institution
- or
- (b) A satisfactory service period of five (05) years' as a Deputy General Manager at the Condominium Management Authority with fifteen (15) years' in an executive grade.

Salary - MM - 2 - 1 - 2006 A - 44,030.00 - 12x1,310.00=59,750.00

- All allowances approved by the government and cost of living allowance will be paid.
- Is entitled to an official vehicle for use with fuel allowance.

General conditions relevant to the posts

- 1 Should be persons not below 18 years and not above 45 years. (Officers from state corporations statutory boards and internal applicants will not be affected by the upper age limit)
- 2 The post is permanent and non-pensionable. The employer should contribute 10% of his salary to the Employees Provident Fund and the employer will contribute 12% for the same. The employer will also provide an additional 3% to the Employees' Trust Fund.
- 3 Applicants from State Corporations/ Statutory Boards should submit their applications through the respective head of institutions.
- 4 Names and addresses of two non-related referees (to obtain details about the applicant) should be submitted with the applications.
- 5 Photocopies of the educational and other certificates with experience certificates should be annexed with the applications.
- 6 The applicants should have completed their qualifications as on the date of closing of applications.

Method of application

Duly qualified applicants should send their applications containing educational, professional qualifications, experience and personal details to the undermentioned address, to be received on or before 16.03.2016. The relevant cover containing the applications should be marked the post applied for at the left side top corner. Applications received late, unclear applications and incomplete applications will be rejected without any intimation.

Chairman
Condominium Management Authority
01st Floor, National Housing Department Building
Sir Chittampalam A. Gardiner Mawatha, Colombo 02.