



# MINISTRY OF TOURISM & SPORTS

## SRI LANKA TOURISM DEVELOPMENT AUTHORITY

### VACANCY

Sri Lanka Tourism Development Authority invites applications from suitably qualified and experienced applicants to fill the following vacancy of the Sri Lanka Tourism Development Authority.

#### General Requirements

- An excellent command of the English and Sinhala / Tamil.
- Excellent interpersonal networking, communication and leadership skills.
- Ability to use common computer operating system and package and as relevant and required by the job description.
- Should be not less than 18 years and not more than 45 years of age. (Not applicable to public sector employees)

### Assistant Director / Human Resources & Premises Management (01)

#### Qualifications & Experience:

A recognized University Degree in the field of Human Resources Management / Public Administration / Management / Law / Sociology / Economics with minimum of three (03) years post qualifying experience in managerial level capacity.

**Age:** Should not be less than 18 years and not more than 45 years. (The upper age limit is not applicable to internal candidates & those who are in Public Service / Statutory Board / State Corporations or in the Provincial Public Service)

#### Salary Scale:

Rs. 25,605/- = 10x645 15x925 Rs. 45,930/- = (MM 1-2)  
(Government approved other allowances will be paid in addition to the above salary)

#### Fringe Benefits:

- Medical Insurance Scheme covering the employee and family
- Loan facilities
- Training for career enhancement

#### Contributed to EPF & ETF:

EPF - Employee will contribute 10% of the consolidated salary and the employer will contribute 15%  
ETF - Employer will contribute 3% of the salary

#### Recruitment Method:

By Interview

Applications giving full particulars, together with copies of certificates pertaining to academic / professional qualifications, work experience and the names of two non-related referees, should be forwarded under registered cover with the relevant post applied for marked on the top left-hand corner of the envelope to reach the undersigned on or before 16th September 2015. Those who are in the service of Government Departments (State Corporations / Statutory Boards) should submit their applications through the respective Heads of Department.



**Chairman**  
**Sri Lanka Tourism Development Authority**  
**80, Galle Road,**  
**Colombo 03.**