

# VACANCIES

## POSTS OF DIRECTOR/CEO & ADDITIONAL DIRECTOR

Applications are invited from citizens of Sri Lanka for the following higher posts in the Sri Lanka Accreditation Board for Conformity Assessment (SLAB).

- 1) Director/CEO (one post)
- 2) Additional Director (one post)

SLAB is the National Accreditation Authority for Sri Lanka established under Act No.32 of 2005 responsible for Accreditation of Testing/Calibration Laboratories, Medical Laboratories, Inspection Bodies and Certification Bodies involved in Conformity Assessments. SLAB at present functions under the Ministry of Industry & Commerce.

### 1. Post of Director / Chief Executive Officer

Director/CEO is responsible for all the activities, and technical, administrative and financial affairs of the Board under the general direction and control of the Governing Council, exercise, perform and discharge powers, functions and duties of the Governing Council as may be delegated by the Governing Council and provide leadership and encouragement to the staff of the Board, for excelling in official achievement in generation and transfer of technology.

**QUALIFICATIONS:** B.Sc. Degree in Science subjects and a relevant Post Graduate Degree qualification (Masters)

Or

Bachelor's Degree in a field relevant to Laboratory Medicine or Medical Sciences and a relevant Post Graduate Degree qualification (Masters)

Or

B.Sc. (Eng.) Degree or equivalent professional qualifications accepted by the University Grant Commission and a relevant Post Graduate Degree qualification (Masters)

AND

Twenty (20) years post qualifying experience at managerial level out of which at least five (05) years should be at senior management level and ten (10) years of experience in Accreditation, Conformity Assessment, Systems Auditing and related activities.

AND

Should have thorough knowledge of Conformity Assessment procedures and relevant International Standards and proven ability to lead and direct multi-disciplinary teams and experience in management and deployment of human and other resources and should be a Qualified Lead Assessor of Quality Systems.

**Salary Code and Monthly Salary Scale :** HM 2-3-2006 - LKR 47 245 - 1 310 x 12 - 62 965

In addition, allowances approved by the Government will be paid. Other benefits include official transport and contribution to EPF and ETF.

Candidates should be not less than 40 years and not more than 50 years of age. The candidate appointed will be on probation for a period of three years. He/she will be confirmed at the end of this period provided that his/her performance and conduct has been satisfactory.

### 2. Post of Additional Director

Additional Director is responsible for management functions, specifically assigned to the post by the Board of Directors of SLAB, to facilitate/support the role of the Director/CEO, relating to the functions conferred upon the Board.

**QUALIFICATIONS:** B.Sc. Degree in Science subjects and a relevant Post Graduate Degree qualification (Masters)

Or

Bachelor Degree in a field relevant to Laboratory Medicine or Medical Sciences and a relevant Post Graduate Degree qualification (Masters)

Or

B.Sc. (Eng.) Degree or equivalent professional qualifications accepted by the University Grant Commission and a relevant Post Graduate degree qualification (Masters)

AND

Fifteen (15) years post qualifying experience in managerial level of which ten (10) years experience in Accreditation, Conformity Assessment, Systems Auditing and related activities.

AND

Should have thorough knowledge of Conformity Assessment procedures and relevant International Standards and be a Qualified Lead Assessor of Quality Systems.

**Salary Code and Monthly Salary Scale :** HM 1-3-2006 - LKR 41 745 - 1 100 x 12 - 58 240

In addition, allowances approved by the Government will be paid. Other benefits include official transport and contribution to EPF and ETF.

Candidates should be not less than 35 years and not more than 50 years of age. The candidate appointed will be on probation for a period of three years. He/she will be confirmed at the end of this period provided that his/her performance and conduct has been satisfactory.

Applications with curriculum vitae should be sent under registered cover to reach Chairman, Sri Lanka Accreditation Board, No. 545/4, Galle Road, Colombo 03. Employees in the Government or State sector should forward applications through the Heads of respective Institutions.

**Last Date for Applications: 20<sup>th</sup> September 2015.**

**CHAIRMAN**

**SRI LANKA ACCREDITATION BOARD**