NSB

National Savings Bank, the premier savings bank in Sri Lanka with an island-wide branch network is looking for suitably qualified and experienced Sri Lankan citizens to fill the following positions.

SYSTEM ENGINEER - GRADE III - CLASS I

Eligibility Requirements

1. Educational / Professional Qualifications:

- BSc in Computer Science/Engineering, BCS (Professional Graduate Diploma with Project).
- Should be certified in VMware Certified Advanced Professional (Data Center Administration or Design) or equivalent.
- Should be certified in Microsoft Certified Solutions Expert (MCSE) and advantages to be certified as a Microsoft System Center Configuration Manager.
- Professional Membership (MBCS, MIET, ISACA).

2. Age Limit:

Below 40 years.

Technical Experience and Responsibilities

- Minimum of 05 years experience in a reputed organization having a large scale VMware infrastructure environment and responsible in managing, designing and deploying high available failover VM systems. Troubleshooting and resolving VM system failures.
- Similar years of experience in managing, designing and deploying high available failover DNS & AD systems. Troubleshooting and resolving system failures of DNS & AD Infrastructure.
- Performing backups, patch updates, monitoring of security logs, routine audit trail checks etc.
- Ensuring organization wide IT security is in line with required standards with knowledge and practical experience in implementing IT security and policies.
- Ensuring the continuous availability of DNS/ AD and VMware infrastructure, monitoring and optimizing network performance, managing and maintaining of multiple servers with load balancing, storage management with high availability and redundancy.
- Advantages to have experience with IT Disaster Recovery drills and implementation plans and, periodically to determine how effective the plan is and the changes required.
- Identify new technology according to bank requirements.
- Documentation of IT hardware infrastructure details with schematic diagrams.

POST OF DATABASE ADMINISTRATOR - GRADE III - CLASS I

Eligibility Requirements

1. Educational / Professional Qualifications & Experience:

- Bachelors' degree in IT or related engineering field from a recognized University or equivalent.
- Certified as an Oracle DBA- OCP
- More than 05 years of working experience in a reputed organization out of which more than 02 years experience as a Database Administrator.
- Knowledge in Oracle RAC, ASM and RMAN will be an added advantage.

2. Age Limit:

Below 40 years.

Roles & Responsibilities:

- Installation, configuration and upgrading of Oracle server software and related products.
- Evaluate Oracle features and Oracle related products.
- Establish and maintain sound backup and recovery policies and procedures.
- Implement and maintain database security (create and maintain users and roles, assign privileges).
- Perform database tuning and performance monitoring.
- Perform application tuning and performance monitoring.
- Plan growth and changes (capacity planning).
- Perform general technical troubleshooting and give consultation to development teams.
- Interface Oracle Corporation for technical support.
- Patch management and version control.

Skills Required:

- A good understanding of Oracle database, related utilities and tools.
- A good understanding of the underlying operating system.
- A good knowledge of physical database design.
- Ability to perform both Oracle and Operating System performance tuning and monitoring.
- Knowledge on all Oracle backup and security scenarios.
- A good knowledge of Oracle security management.
- A good knowledge of how Oracle acquires and manage resources.
- A good knowledge of Oracle data integrity.
- A sound knowledge of the implemented application systems.
- Experience in code migration, database change management and data management through the various stages of the development life cycle.
- A sound knowledge of both database and system performance tuning.
- Provide a strategic database direction for the Bank.

POST OF MANAGER (INFORMATION SYSTEMS SECURITY) GRADE III - CLASS I

Eligibility Requirements

1. Educational / Professional Qualifications & Experience:

- Bachelors' degree in IT from a recognized University or equivalent.
- Certification on Certified Information Systems Security Professional (CISSP) or Certified Information Systems Manager (CISM).
- More than 05 years of working experience in a reputed organization out of which more than 02 years experience as an IS Security Administrator or IS Security Implementer's role.
  Preference will be given to Masters Degree from a recognized University (M.Sc. in Information Systems Security).

2. Age Limit:

Below 45 years.

General description of the role

The Information Security Manager is in charge of the Information Security Management function, providing the bank's IS Security Team, leadership and strategic direction for the function and liaising closely with other IT management team and head of departments. The purpose of the Information Security Management function in turn, is to bring the bank's information security risks under explicit management control through the Information Security Management System.

Key Responsibilities:

- Management and leadership of staff within the IS Security team of the Bank.
- Leadership and strategic direction for the function, ranging from planning and implementation to motivational and promotional activities expounding the value of information security.
- Leads the preparation and authorizes the implementation of necessary information security policies, standards, procedures and guidelines, in conjunction with the Security Committee.
- Leads the design and operation of related compliance monitoring and improvement activities to ensure compliance both with internal security policies etc. and applicable laws and regulations.
- Initiate suitable information security awareness, training and educational activities.
- Responsible for information security risk assessments and controls selection activities.
- Enforce logical & physical security over IT infrastructure, communication systems & Desktop security, Monitor Firewall security, Identify Threats & Vulnerabilities and control requirements with the IS Security team.
- Leads activities relating to contingency planning, business continuity management and IT disaster recovery in conjunction with relevant IT functions and third parties.

Salary Scale

52,900 – 80,000
1,355 x 20

(Monthly gross salary is Rs. 99,400/- approximately)

ADMINISTRATOR (ACTIVE DIRECTORY AND DOMAIN NAME SYSTEM) - GRADE III - CLASS II

Eligibility Requirements

1. Educational / Professional Qualifications:

- BSc in Computer Science, BCS (Professional Graduate Diploma with Project) or NVQ level 7 Degree equivalent qualification with related subjects.
- Should have a certified level of Microsoft Certified Solutions Expert (MCSE) or Additional advantage (Microsoft System Center Configuration Manager certification) or equivalent.
- Professional Membership (MBCS, MIET, ISACA).

Experience Requirements:

- Minimum of 05 years experience in a reputed organization having a large scale DNS & AD infrastructure environment and responsible in managing, designing and deploying high available failover DNS & AD systems. Troubleshooting and resolving DNS & AD system failures.
- Performing backups, patch updates, monitoring of security logs, routine audit trail checks etc.
- Ensuring organization wide IT security is in line with required standards with knowledge and practical experience in implementing IT security and policies.
- Ensuring the continuous availability of DNS & AD infrastructure, monitoring and optimizing network performance, managing and maintaining of multiple servers with load balancing, storage management with high availability and redundancy.
- Advantages to have experience with IT Disaster Recovery drills and implementation plans and, periodically to determine how effective the plan is and the changes required.
- Identify new technology according to bank requirements.
- Documentation of IT hardware infrastructure details with schematic diagrams.

2. Age Limit:

Below 35 years.

ADMINISTRATOR (DATA CENTRE) - GRADE III - CLASS II

Eligibility Requirements

1. Educational / Professional Qualifications:

- Should have a certified level of Certified Data Centre Professional (CDCP), Certified Data Centre Specialist (CDCS), Certified Data Centre Expert (CDCE), CCNA Data Centre or VMware Certified Advanced Professional (Data Center Administration or Design) or equivalent.
- BSc in Computer Science / Engineering, BCS (Professional Graduate Diploma with Project), NDT (Electrical & Electronic Engineering), NVQ level 7 Degree level equivalent qualification with related subjects.
- Additional advantage of the Professional Membership (MBCS, MIET, ISACA).

Experience Requirements:

- Minimum 03 years enterprise level experience in reputed organization in Data Centre.
- Three years experience in Tier 2 / Tier 3 / Tier 4 data centre and Smart Data infrastructure management.
- Knowledge of Data Centre Standards of (ISO/IEC, CENELEC, TIA/EIA).
- Knowledge of designing and deploying high available Data Centre and Smart Data centre.
- Knowledge of Data Centre Classification (4 Uptime Institute Tiers, 4 TIA 942, BICSI, 10 Syska Hennessy Criticality).
- Experience in troubleshooting and resolving in Data Centre Power (Single & Three –phase), UPS Power 60 KVA to 200 KVA n+1 and redundancy system, Cooling system, Earthling and Bonding, Cable Containment, Fire System, Management and Protection, Security system failures, Environment Monitoring System.
- Ensuring Bank-wide IT security is in line with required standards.
- Practical experience in security and standards.
- Experience with DR in Data centre drills plan and periodically to determine how effective the plan is and to determine what changes may be necessary (Emergency plan, disaster recovery plan, continuity plan and business continuity plan).
- Excellent customer interaction and communication skills.
- Maintaining records and drawing schematics of the center to detail what equipment is installed.

2. Age Limit:

Below 35 years.

ADMINISTRATOR (VMWARE SYSTEM) - GRADE III - CLASS II

Eligibility Requirements

1. Educational / Professional Qualifications:

- BSc in Computer Science, BCS (Professional Graduate Diploma with Project) or NVQ level 7 Degree equivalent qualification with related subjects.
- Should be certified in VMware Certified Advanced Professional (Data Center Administration or Design) or equivalent.
- Professional Membership (MBCS, MIET, ISACA).

Experience Requirements:

- Minimum of 05 years experience in a reputed organization having a large scale VMware infrastructure environment and responsible in managing, designing and deploying high available failover VM systems. Troubleshooting and resolving VM system failures.
- Performing backups, patch updates, monitoring of security logs, routine audit trail checks etc.
- Ensuring organization-wide IT security is in line with required standards with knowledge and practical experience in implementing IT security and policies.
- Ensuring the continuous availability of VMware infrastructure, monitoring and optimizing network performance, managing and maintaining of multiple servers with load balancing, storage management with high availability and redundancy.
- Advantages to have experience with IT Disaster Recovery drills and implementation plans and, periodically to determine how effective the plan is and the changes required.
- Identify new technology according to bank requirements.
- Documentation of IT hardware infrastructure details with schematic diagrams.

2. Age Limit:

Below 35 years.

POST OF FIREWALL ADMINISTRATOR - GRADE III - CLASS II

Eligibility Requirements

1. Educational / Professional Qualifications:

- Bachelors' Degree in Computer Science in Networking from a recognized University.
  Preference will be given to Masters Degree from a recognized University (M.Sc. or equivalent with professional experience in a similar business environment).
- More than 04 years of post-qualifying experience in Firewall, Network & Communication infrastructure out of which more than 02 years as a Firewall Administrator or an equivalent role managing and troubleshooting LAN/WAN, Firewall (Perimeter & Internal), Internet & E-mail gateways.
- Possess trade certification in Firewall such as CCSP/CCNP security, MCSE security, Cisco Firewall security specialist and Certified Ethical Hacking or equivalent.
- Sound working experience in IBM/Unix/Solaris/Linux/Windows 2008/2012 server administration.
- Should have a strong understanding of network architecture and routing.
- Sound hands-on knowledge in preview of Firewall Logs in WAF, Perimeter and Internal firewalls.
- Excellent analytical and troubleshooting skills.

2. Age Limit:

Below 35 years.

Roles and responsibilities:

- Install, Configure, and Support on Bank's Firewalls, LAN/WAN and Internet system and any other specialized segment of the network system.
- Responsible for maintaining the security of a computer network's data.
- Plan, Design and Implement the security measures which safeguards access to the Bank network & Information.
- Ensure LAN/WAN, Routers, Firewalls and all communication equipment in the network are configured correctly and the network equipment function efficiently.
- Monitor network to ensure network availability to all system users and perform necessary maintenance to support same.
- Be responsible for implementing, updating and revoking user access rights in a controlled and secure manner.
- Ensure that all disruptions, outages, security violations and attacks of network services are detected and prevention mechanism adapted to eliminate/minimize future attacks.
- Conduct Firewall traffic & log analysis and proactively report on possible issues.
- Perform any other specific task/s as and when requested by the top management.

Salary Scale

43,510 – 63,210
985 x 20

(Monthly gross salary is Rs. 87,000/- approximately)

POST OF OFFICER (INFORMATION SYSTEMS SECURITY) GRADE III - CLASS III

Eligibility Requirements

1. Educational / Professional Qualifications & Experience:

- Bachelors' degree in IT from a recognized University in Security Science or equivalent.
- Preference will be given to Masters Degree from a recognized University (MSc /MBA).
- Certification from Certified Information Systems Security Professional (CISSP) or Certified Information Systems Manager (CISM).
- More than 05 years of working experience in a reputed organization out of which more than 02 years experience as an IS Security Administrator or IS Security Implementer's role.

2. Age Limit:

Below 40 years.

Roles & Responsibilities:

- Serve as the person driving the Information Security System policies of the bank.
- Documents security policies and procedures created by the Information Security Committee and coordinate the activities of the Information Security Committee.
- Implementation of the IS Security policies in accordance with the regulatory requirements.
- Coordinate and advice the IS Security training requirements to the Information Systems Security Committee.
- Initiate, facilitate, and promote activities to create information security awareness within the organization.
- Perform IS security risk assessments and serve as an internal auditor for security issues and coordinate with the Risk, Compliance & Internal Audit Divisions of the Bank.
- Enforce logical and physical security over IT infrastructure, communication systems & Desktop security, Monitor Firewall security, Identify Threats & Vulnerabilities and control requirements.
- Monitor compliance with information security policies and procedures, referring problems to the appropriate Department Manager.
- Advise the organization with current information about information security technologies and related regulatory issues.
- Monitor the internal control systems, review logs and user access rights to ensure that appropriate access levels are maintained.
- Work towards achieving compliance and gaining certification on security standards ISO 27002 for IT systems of the Bank.
- Prepare and implement the disaster recovery plan with the BCP Coordinator.
- Monitor physical and application security at Production Data Centre and DRC centre.

Salary Scale

34,250 – 47,650
670 x 20

(Monthly gross salary is Rs.74,800/- approximately)

POST OF NETWORK & COMMUNICATION ADMINISTRATOR GRADE IV

Eligibility Requirements

1. Educational / Professional Qualifications & Experience:

- Bachelors' degree in IT from a recognized University.
- Possess trade certification in Networking such as CCNA/CCNP and MCSA/MCSE or equivalent.
- Sound hands-on knowledge in IBM/Unix/Solaris/Linux/Windows 2008/2012 server administration.
- Demonstrated capability in efficient and effective management of LAN/WAN.
- Excellent analytical and troubleshooting skills.
- More than 04 years of post-qualifying experience in Network & Communication infrastructure out of which more than 02 years as a Network Administrator or an equivalent role managing and troubleshooting LAN/WAN, Firewall, Internet & E-mail gateways.

2. Age Limit:

Below 35 years.

Roles and responsibilities:

- Install, Configure, and Support on Bank's LAN/WAN and Internet system and any other specialized segment of the network system.
- Ensure LAN/WAN, Routers, Firewalls and all communication equipment in the network are configured correctly and the network equipment function efficiently.
- Monitor network to ensure network availability to all system users and perform necessary maintenance to support same.
- Be responsible for implementing, updating and revoking user access rights in a controlled and secure manner.
- Ensure that all disruptions, outages, security violations and attacks of network services are detected and prevention mechanism adapted to eliminate/minimize future attacks.
- Conduct network traffic analysis and proactively report on possible issues.
- E-mail client application and Windows desktop troubleshooting.
- Perform any other specific task/s as and when requested by the top management.

Salary Scale

31,000 – 41,700
535 x 20

(Monthly gross salary is Rs.71,900/- approximately)

In addition to the responsibilities mentioned under each position, the candidates should:

- Be willing to work long hours based on bank's requirement.
- Have the ability to think out of the box and be innovative.
- Be willing to take up new challenges and buildup a sound relationship with the users and vendors with good communication and interaction skills.
- Take ownership of complex technical problems and capable to resolve issues fast and effectively.
- Have good interpersonal skills, understanding & adaptation to the working environments to perform effectively & efficiently to the expectation of the Bank's Management and fellow staff members.

Fringe Benefits

Will include an Annual Bonus, Medical Assistance Scheme, Housing Loans at concessionary rates of interest, Superannuation Scheme with both Provident Fund and Non Contributory Pension Scheme with W&OP benefits and ETF benefits.

Applications giving full bio-data including Educational / Professional qualifications and Experience and names and addresses of two non-related referees should be sent under Registered Cover to reach the Asst. General Manager (HRD), National Savings Bank, 255, Galle Road, Colombo 3, on or before 04.09.2015.

The post applied for should be stated on the top left-hand corner of the envelope.

ASST. GENERAL MANAGER (HRD)
National Savings Bank
Head Office
Colombo 3.

Hotline: 0112379379 Fitch Rating: AAA (lka)

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