



# Consumer Affairs Authority

(MINISTRY OF INDUSTRY AND COMMERCE)



## VACANCY

Applications are invited from suitable candidates for the Post of Director General of the Consumer Affairs Authority

### Post of Director General - HM 2-1

The Director General is the Chief Executive Officer of the Authority. The Director General is accountable and responsible for all the activities, and administrative and financial affairs of the Authority under the general direction and control of the Board of Directors. He/She has to exercise, perform and discharge powers, functions and duties of the Board as may be delegated by the Board and provide leadership and encouragement to the staff of the Authority, for excelling in official achievements.

#### *Qualifications and Experience*

**External:** A Bachelor's degree in Management, Public Administration, Marketing, Law, Economics, Accountancy, Commerce, Agriculture or Science from a University recognized by the University Grants Commission.

**And**

A Postgraduate degree (Masters) qualification in relevant field with 10 years post qualified experience with a total of 18 years Postgraduate Managerial Level experience of which 05 years should be in a Senior Managerial Level in a Corporation, Board or a reputed Mercantile Establishment.

**Or**

A fellow member of a recognized professional accounting body with at least 18 years post qualified experience in a business or commercial environment in Managerial Level of which at least 05 years should be in a Senior Managerial Level in a Corporation, Board or a reputed Mercantile Establishment.

**Or**

Attorney-at-Law with at least 18 years Post qualifying experience in a business or commercial environment in managerial level of which at least 5 years should be at a Senior Managerial level.

**Internal:** Five years (05) satisfactory service in a post of Director in the Senior Manager category of the Consumer Affairs Authority.

#### *Remuneration and other benefits*

**Salary Scale:** HM 2-1 Rs. [44,030 - 12x1310 - 59,750] per month and government approved other allowances

**Age:** Age should be not less than 40 years and not more than 55 years. The upper age limit will not be applicable to the internal applicants.

#### *Nature of Appointment*

Permanent with entitlement to Employees' Provident Fund (EPF) and Employees' Trust Fund (ETF) and provisions as per the government circulars etc.

#### *Salary at Recruitment*

Persons recruited externally will be placed at the initial step of the salary scale. The salary of persons recruited internally will be determined in terms of Provision in Chapter VII of the Establishment Code

#### *Confirmation*

Candidates appointed externally will be on probation for a period of three years. He/She will be confirmed in the post if his/her performance and conduct is satisfactory during the period of probation. Candidates selected internally who are already confirmed in a post will be subjected to an acting period of one year.

#### *Recruitment Procedure*

Structured interview conducted by a panel appointed by the Appointing Authority.

#### *Other*

Should be a citizen of Sri Lanka

Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.

Should be of excellent moral character.

Eligible candidates are invited to send their applications under registered cover to the address given below within 14 days of this advertisement. Copies of the relevant certificates in proof of qualifications should also be attached with the application. All applications will be treated in strict confidence and form of canvassing will be regarded as a disqualification. The post applied for should be stated on the top left-hand corner of the envelope. Please forward your application to;

**Chairman**  
**Consumer Affairs Authority**  
01st & 02nd Floors, CWE Secretariat Building  
No. 27, Vauxhall Street,  
Colombo 02