



Ministry of Mass Media

National Film Corporation of Sri Lanka

VACANCIES



Applications are called for from Applicants who have the following educational and other qualifications for the following post which has fallen vacant in the National Film Corporation of Sri Lanka.

POST - General Manager (HM 2-1)

Qualifications A first degree obtained from a University approved by the University Grants Commission together with a Post Graduate degree and with at least 10 years' experience fulfilled at Senior Management level after obtaining the Post Graduate qualification.

Salary Scale - HM 2-1 -Rs. (44,030 12 x 1,310 59,750)

Salary Step - Rs. 44,030/-

Age Limit - Should not exceed 55 years

POST - Deputy General Manager - Operations (HM1-1)

POST - Deputy General Manager Finance & Administration (HM1-1)

Qualifications A degree obtained from a University recognized by the University Grants Commission together with a post graduate degree in a field which is relevant to the post and with at least 15 years' experience at Management level after obtaining the graduate qualification, in a Government Corporation, in a Statutory Board or in an accepted firm in the private sector in a subject which is relevant to the post.

Salary Scale - HM 1-1 -Rs. 38,530 - 15 x 1,100 - 55,030

Salary Step - Rs. 38,530/-

Age Limit - Should not exceed 55 years of age.

The Nature of service and conditions - HM 2-1 and HM1-1

An Officer who is appointed to the post from amongst the Applicants will be appointed subject to a three (03) year probation period and if he/she has maintained his/her official work and behavior in a satisfactory manner during the period of probation he/she will be confirmed in the post after the expiration of the three (03) year probation period. He/she should contribute to the Employees' Provident Fund and the Employees' Trust Fund.

Mode of employing in service HM 2-1 and HM1-1 - By a structural interview.

Assistant General Manager (MM 1-1) - 05 POSTS

Assistant General Manager - Administration and Human Resources (MM-1-1)

Qualifications - A first degree obtained from a University approved by the University Grants Commission and 03 years experience in Human Resources Management in an establishment which is approved by the government.

Assistant General Manager - Supplies and Sales (MM-1-1)

Qualifications - A first degree obtained from a University which is recognized by the University Grants Commission regarding Management / Commerce / Supplies and Material Management and 03 years experience in the relevant field in an institution which is approved by the government.

Assistant General Manager - Distribution and Stores (MM-1-1)

Qualifications - A first degree obtained from a University recognized by the University Grants Commission in Management/Commerce/ Supplies and Material Management and 03 years experience in the relevant field in an institution approved by the government.

Assistant General Manager - Studio Services (MM-1-1)

Qualifications - A first degree obtained from a University which is approved by the University Grants Commission in Machinery/Electricity/Electronic Technology/Computer Hardware and Software/Modern Technology and 03 years experience in the relevant field in an institution approved by the government.

Assistant General Manager -Engineering Technical Services (MM-1-1)

Qualifications - A degree in Civil Engineering obtained from a University which is approved by the University Grants Commission and 03 years experience in the relevant field in an institution approved by the government.

Salary Scale MM-1-1 - Rs. (25,640 3 x 665 7 x 735 15 x 925 46,655)

Salary Step - Rs. 25,640/-

Age Limit - Should not exceed 45 years.

The Nature of Service and Conditions

An Officer who is appointed to Grade II of the service is appointed subject to a probationary period of three (03) years and if he/she has maintained his/her official work and behavior in a satisfactory manner during the period and if he/she has been successful at the first Efficiency Bar Examination he/she will be confirmed in the post at the end of the probation period. He/she should contribute to the Employees' Provident Fund and the Employees' Trust Fund.

Mode of recruitment

Will be appointed to Grade II of the service by an open competitive examination and structural interview.

1 Language Proficiency

Question paper by which the Applicant's ability regarding expression, understanding the usage of words and the usage of grammatical rules can be tested.

2. Proficiency Test

Question paper by which the Applicant's aptitude and talent to perform the duties of the post is tested well.

- In order to be successful at the examination an Applicant should obtain at least 40% marks in one subject and should obtain at least a total of 50% marks in all the subjects.

Confidential Secretary (JM 1-1)

Qualifications - (A) A degree obtained from a University which is recognized by the University Grants Commission and an experience of one year after obtaining the degree qualification in a Government Department / Corporation / Board or in an accepted Commercial Institution and

Stenography at least 80 words per minute / Typing at least 40 words per minute or

(B) Diploma in Secretarial work and Stenography at least 80 words per minute / Typing at least 40 words per minute together with

10 years experience in a Government Department/ Corporation/ Board or in a Commercial Institution

Officer (JM 1-1) - 03 POSTS

Supplies And Sales Officer (JM1-1)

Qualifications A degree obtained in Management / Commerce / Business Administration from a University recognized by the University Grants Commission along with one year's post qualifying experience at a Government Department / Corporation / Statutory Board or reputed commercial institution.

Conservation And Laboratory Officer - Film (JM1-1)

Qualifications A BSc degree in Chemistry obtained from a University recognized by the University Grants Commission along with one (01) years post qualifying experience at a Government Department / Corporation / Board or reputed commercial institution.

Sound And Editing Officer (JM1-1)

Qualifications - Electrical / Electronics / Computer Technology degree obtained from a University recognized by the University Grants Commission along with one year's post qualifying experience in a Government Department / Corporation / Board or reputed Commercial institution.

Salary Scale - JM 1-1 - 2006 A- රු:20,525-10 X 365 - 18 X 550 - 34,075

Age limit - Not less than 22 years and not exceeding 45 years.

The Nature of Service and Conditions

An Officer who is appointed to Grade II of the service/post out of the external Applicants will be appointed subject to a probationary period of three (03) years and if he/she has maintained his/her official work and behaviour in a satisfactory manner during his/her probationary period and if he/she is successful at the first Efficiency bar examination he/she will be confirmed in the service/post at the end of the probationary period. He/she will have to contribute to the Employees' Provident Fund and the Employees' Trust Fund.

Mode of recruitment

Recruitment will be done on a written competitive examination and/or by selection on the results of a structural interview held by a Board appointed by the appointing authority.

The written competitive examination will consist of three subjects.

1. Language Proficiency

Question paper by which the Applicant's ability regarding expression, understanding the usage of letters, and the usage of grammatical rules can be tested.

2. Proficiency Test

Question paper by which the Applicant's aptitude and talent to perform the duties of the post is tested well.

3. Knowledge of the subject as relevant to the post

Question paper to examine the Applicant's knowledge of the specified subject matters relating to the post.

- In order to be successful at the examination an Applicant should obtain at least 40% marks in one subject and should obtain at least a total of 50% marks in all the subjects.

Applicants should annex photo copies of the following documents to their Application Forms..

1. Copies of the educational Certificates.
2. A copy of the Certificate of Birth.
3. A copy of the National Identity Card.
4. Certified copies of Certificates of experience.

The manner in which the Application Forms should be forwarded

I The Applicants who have fulfilled the qualifications for the above mentioned post should forward the Application Forms prepared by them to the Chairman, Sri Lanka National Film Corporation, No.303, Bauddhaloka Mawatha, Colombo 07 by registered post before 10-07-2015. On the top left hand corner of the relevant envelope it should be mentioned - Application Form for the Post.

II. The Application Forms received after the date on which the Application Forms are accepted will not be accepted. If it is discovered that some information mentioned in the Application Form is false before or after recruitment you will be considered to be disqualified to this post.