



## LOCAL LOANS AND DEVELOPMENT FUND VACANCIES

Local Loans and Development Fund is a statutory body established under the Local Loans and Development Ordinance, No. 22 of 1916. The main objective of this institute is, provision of Loan requirements to the Local Authorities for investment in capital projects and infrastructure development. This institution is functioning under the Ministry of Public Administration, Local Government and Democratic Governance. Applications are invited from citizens of Sri Lanka for the following vacancies.

### DEPUTY DIRECTOR (FINANCE AND ADMINISTRATION) (No. of Vacancies - 01)

#### (01) Educational Qualifications

##### (1.1) For External Candidates

(a) A Graduate of a recognized University recognized by the University Grants Commission) with Business Administration, Commerce or Public Administration

Or

(b) Passed intermediate or Licentiate examination of the Institute of Chartered Accountants of UK of Sri Lanka / Part 1 and 2 examinations of the Chartered Institute of Management Accountants of UK / Part 1 and 2 of the Chartered Institute of Certified Accountants of UK.

Or

(c) A Diploma holder of the Higher National Diploma (Accounting) of the Technical College of Sri Lanka / passed the final examination of Higher National Diploma (Commerce) of the Technical College of Sri Lanka.

And

**Experience :** 3 years experience in accounting in an executive capacity in a recognized public or a private sector institution.

##### (1.2) For Internal Applicants

Be an Officer in the permanent service with the qualifications specified in (1.1) above

And

Satisfactory completion of 5 years service in Grade 1 of the Junior Management Service.

#### (02) Age Limit

Age should be over 22 and less than 35 years. (The maximum age limit does not apply to internal candidates).

#### (03) Salary Scale

MM 1-1-2006

25,640 - 3x665 - 7x735 - 15x925 - 46,655 (monthly) (as per Management Service Circular No. 30 (i), (plus government approved allowances)

### POST OF ADMINISTRATIVE OFFICER

(No. of Vacancies - 01)

#### (01) Educational Qualifications and Experience

##### External Candidates

(a) A Degree in Commerce or Management obtained from a University recognized by the University Grants Commission.

And

(b) At least one (01) year post qualifying experience in a relevant field in a Corporation, Board or a reputed Statutory Institution.

##### Internal Candidates ("a" or "b" below)

(a) Having obtained the qualifications required by the external candidates above.

(b) Completion of minimum five (05) years satisfactory service in a post of the "Management Assistant - Non - Technical" (MA I) Grade - I, in the subject area relevant to the post.

#### (02) Age Limit

Age should be more than 22 and less than 35 years. (The maximum age limit does not apply to internal candidates).

#### (03) Salary Scale

JM 1-1-2006 - A

20,525 - 10 x 365 - 18 x 550 - 34,075 (monthly) (as per Management Service Circular No. 30 (i), (plus government approved allowances).

### POST OF DEVELOPMENT OFFICER

(No. of Vacancies - 04)

**Educational qualifications** ● A degree from a recognized University of Sri Lanka preferably will be given to degree holders in the field of Arts, Commerce and Management.

**Additional qualifications** ● A degree in the field of Information Technology (IT) is an added advantage.

**Age Limit** ● Age should be more than 22 and less than 35 years.

#### (04) Salary Scale

MA 3 - 2006 - A

15,600 - 10 x 215 - 04x240 - 15x320 - 07x360 - 26,030 (monthly) (as per Management Service Circular No. 30 (i), (plus government approved allowances)

#### Conditions of Employment

- The Post is permanent and subject to 03 years probation period.
- Employer's contribution to the EPF will be 12% and 3% to the E.T.F. while the employee's contribution to the EPF shall be 8%.
- The recruitment is by an interview.

Please send your duly completed application with two non-related referees before 15.07.2015 by Registered Post. Please write the post applied for on the top left hand corner of the envelope. Applications should be sent to the Chief Executive Officer, Local Loans and Development Fund, 17A, Barnes Place, Colombo 07.

**Chairman,  
Local Loans and Development Fund**