



Ministry of Mass Media

National Film Corporation of Sri Lanka

VACANCIES



Applications are called for from Applicants who have the following educational and other qualifications for the following post which has fallen vacant in the National Film Corporation of Sri Lanka.

POST - Development Assistant (MA 3)

Qualifications A first degree obtained from a University which is recognized by the University Grants Commission

Salary Scale - MA 3 2006 A: Rs.15,600 10 x 215 4 x 240 15 x 320 7 x 360 26,030

Salary Step - Rs.15,600/-

Age Limit - Not less than 22 years and not exceeding 45 years.

The Nature of Service Conditions

An Officer who is appointed to Grade III of the service Post will be appointed subject to a probationary period of three (03) years and if he/she has maintained his/her official work and behaviour in a satisfactory manner during his/her probationary period and if he/she is successful at the 1st Efficiency Bar examination he/she will be confirmed in the service/post at the end of the probationary period. Applicants who are selected out of the internal Applicants and who are already made permanent in some post in the Corporation can be appointed subject to a probationary period of one year. He/she should contribute to the Employees' Provident Fund and the Employees' Trust Fund.

Mode of employing in service

Recruitment will be done on the results of a written competitive examination and/or on the results of a structural interview held by a Board appointed by the Appointing Authority

POST - Computer Technician (MA 2-1)

POST - Technical Assistant (MA 2-1)

Educational

(a) Should have passed in six (06) subjects in one sitting with four (04) Credit passes including

- Sinhala/Tamil
- English Language
- Mathematics

At the General Certificate of Education (Ordinary Level) Examination.

And

(b) Should have passed in all subjects (except General Common Test) at the General Certificate of Education (Advanced Level) Examination and should have obtained the qualification level to follow a Tertiary and Vocational Educational Course

With

Technological Skills/Competency

Post of Computer Technician

Should have successfully followed a Computer Hardware and Software Technological Course not less than Level five (05) in NVQ as specified by the Tertiary and Vocational Education Commission relevant to the duties of Post of Computer Technician and obtained a certificate

Post of Technical Assistant

Should have followed a course conducted by a reputed local/foreign institution regarding Film Post Production using Computer Hardware and Software Technology not less than Level five (05) of NVQ as specified by the Tertiary and Vocational Education Commission relevant to the duties of Post of Technical Assistant. Computer literacy regarding use of Internet and Web and should have followed an year's course in Computerized Film Editing and Voice Recording and obtained a certificate.

Technical Assistant (For Engineering Technical Services Division)

Should have the knowledge regarding Computer Hardware and Software not less than Level five (05) of NVQ specified by the Tertiary and Vocational Education Commission and knowledge in Internet and Web and should have followed an year's course regarding Computerized Film Editing and Sound Recording. Should have followed a course conducted by a reputed local/foreign institution regarding Film Post Production using computer hardware and software.

Other Special Qualifications

Post of Computer Technician

Should have successfully completed one year's training course regarding Computer Hardware and Software Technology and usage of Internet and Web and should have obtained three (03) years' experience in the relevant field at a government department / corporation / statutory board or reputed institution.

Post of Technical Assistant

Should have at least three (03) years' experience locally / internationally in a reputed institution regarding producing Film, Television Programmes / Film Conservation / Editing / Sound Recording / Film Laboratory Activities under digital / analogue technology.

Technical Assistant (For Engineering Technical Services)

Should have obtained at least three (03) years' experience locally / internationally in a reputed institution regarding production of Films, Television Programmes / Film Conservation / Editing / Sound Recording / Film Laboratory Activities / Maintenance of 35 mm, 16 mm projectors and sound equipment in film halls under digital / analogue technology.

Salary Scale MA 2-1 -Rs. 14,610 - 10x145 - 7x170 - 4x240 - 20x320 - 24,610.00

Salary Step - Rs. 14,610/-

Age Limit - Should be not less than 22 years and not more than 45 years.

The Nature of Service Conditions

Officer appointed to Grade III of the Service / Post is subject to three (03) years probation period and will be made permanent at the end of the probation period provided he/she has maintained his/her duties and conduct in a satisfactory manner during the probation period. Should contribute to the Employees' Provident Fund and Employees' Trust Fund.

Mode of recruitment

Will be recruited to Grade III of the service category based on the results of a written competitive examination and/or a structured interview.

Written Competitive Examination will consist of three subjects - (MA-3 and MA 2)

1. Language Proficiency

Ability of the candidate regarding expression, understanding, spelling, use of simple grammar

2. Aptitude Test

The aptitude and ability of the candidate for performing the official duties entrusted to the post.

3. Subject knowledge relevant to the post

The knowledge of the candidate regarding the subject as applicable to the post.

● Candidate should obtain at least 40% per subject and the average for all three subjects should be 50%.

Applicants should annex photo copies of the following documents to their Application Forms.

1. Copies of the educational Certificates.
2. A copy of the Certificate of Birth.
3. A copy of the National Identity Card.
4. Certified copies of Certificates of experience.

POST- Management Assistant Non-technical (MA 1-1)

Qualifications a) Should have passed in six (06) subjects in one sitting with four (04) Credit passes including

- Sinhala/Tamil
- Mathematics

At the General Certificate of Education (Ordinary Level) Examination.

And

Should have passed in at least three (03) subjects (except General Common Test) at the General Certificate of Education (Advanced Level) Examination.

With

(b) Other qualifications specifically for the post. Should have obtained the knowledge in the fields of Computer / Shroff / Accounts / Store-keeping activities / Telephone Coordination activities / Clerical activities relevant to duties of each post.

Salary Scale - Rs. 13,450 - 10x145 - 7x170 - 4x240 - 20x320 - 23,450.00

Age Limit - Should not be less than 18 years and not more than 45 years.

The Nature of Service Conditions

Officer appointed to Grade III of the Service / Post is subject to three (03) years probation period and if he/she has carried out the duties and conduct in a satisfactory manner and has got through the 1st Efficiency Bar Examination he/she will be made permanent in service / post at the end of the probation period. Should contribute to the Employees' Provident Fund and Employees' Trust Fund.

Mode of employing in service - Through a structured interview.

POST - Film Re-editing Assistant (PL 2)

Qualifications - Educational

Should have passed in at least two (02) subjects at the General Certificate of Education (Ordinary Level) Examination.

Skills / Competency

Should have obtained level two (02) or level three (03) of NVQ as decided by the Tertiary and Vocational Education Commission relevant to the Post of Film Re-Editing Assistant or should have obtained the part time Technical Training Course Certificate offered by the National Film Corporation of Sri Lanka with two (02) years experience in Film Re-Editing.

POST - Projector Operator (PL 2)

Qualifications - Educational

Should have passed in at least two (02) subjects at the General Certificate of Education (Ordinary Level) Examination.

Skills / Competency

Should have obtained level two (02) or level three (03) of NVQ as decided by the Tertiary and Vocational Education Commission relevant to the Post of Projector Operator or should have obtained the part time Technical Training Course Certificate offered by the National Film Corporation of Sri Lanka with two (02) years experience in film screening.

POST - Laboratory Attendant (PL 2)

Qualifications - Educational

Should have passed in at least two (02) subjects at the General Certificate of Education (Ordinary Level) Examination.

Skills / Competency

Should have obtained level two (02) or level three (03) of NVQ as decided by the Tertiary and Vocational Education Commission relevant to the Post of Laboratory Attendant or should have obtained the part time Technical Training Course Certificate offered by the National Film Corporation of Sri Lanka and three (03) years experience in laboratory activities.

Salary Scale - PL 2 - 2006A: Rs. 12,410 - 10x130 - 10x145 - 10x160 - 10x170 - 18,800.00

Age limit - Should not be less than 18 years and not more than 45 years.

POST - Driver (PL3)

POST - Electrician (PL 3)

Qualifications - Educational

Should have passed in at least two (02) subjects at the General Certificate of Education (Ordinary Level) Examination

With

Skills / Competency

POST OF DRIVER

Should have obtained a Heavy Vehicle Driving Licence issued by the Commissioner of Motor Traffic. Drivers should have at least three (03) years experience after obtaining the Driving Licence

With

Special Qualifications

Government Medical Certificate issued for Driving Licence.

POST OF ELECTRICIAN

Should have obtained Proficiency Certificate not less than Level Four (04) of NVQ issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission relevant to the duties of an Electrician and should have at least three (03) years' experience in the relevant field.

Salary Scale - PL-3 2006 A- Rs. 12,670 - 10x130 - 10x145 - 10x160 - 12x170 - 19,060

Age Limit - Should not be less than 18 years and not more than 45 years.

The Nature of Service and Conditions

An employee appointed to Grade III in service post subject to three (03) years probation period and if he/she has carried out his/her duties and conduct in a satisfactory manner and has got through the 1st efficiency bar examination he/she will be made permanent in service/post at the end of the probation period. Should contribute to Employees' Provident Fund and Employees' Trust Fund.

Mode of recruitment - (PL2 and PL3)

Will be recruited based on the results of a Vocational and / or structured interview relevant to the post.

The manner in which the Application Forms should be forwarded

I. The Applicant who has fulfilled the qualifications for the above mentioned post should forward the Application Forms prepared by them to the Chairman, Sri Lanka National Film Corporation, No.303, Baudhaloka Mawatha, Colombo 07 by registered post before 10-07-2015. On the top left hand corner of the relevant envelope it should be mentioned - Application Form for the Post.

II. The Application Forms received after the date on which the Application Forms are accepted will not be accepted. If it is discovered that some information mentioned in the Application Form is false before or after recruitment you will be considered to be disqualified to this post.