



National Human Resources Development Council of Sri Lanka



VAGANCY

POST OF RESEARCH OFFICER

Applications are invited from suitably qualified Sri Lankans to fill the above vacancy at the National Human Resources Development Council of Sri Lanka (NHRDC). The NHRDC which is the apex body in human resources development in the country wishes to strengthen its research capacity by recruiting a competent, dynamic, disciplined and highly dedicated person as its research officer.

Qualifications and Experience required:

External Candidates

(1 or 2 or 3 below)

1. A Special Degree in Economics / Statistics / Business Administration / Business Management / ICT / Social Science which is recognized by the University Grants Commission.
2. A General Degree in Economics / Statistics / Business Administration / Business Management / ICT / Social Science which is recognized by the University Grants Commission with a post graduate diploma in the relevant field
3. An Associate Member of a recognized Chartered Professional Institution in the field related to the post.

Internal Candidates

(1 or 2 below)

1. Have obtained the qualifications required by the external candidates.
2. Had completed a minimum of eight (08) years satisfactory service in a post related to academic / research activities in the Category of 'Operational / Instructional' (MA 4) or 'Enforcement / Operational / Extension' (MA 5), in the subject area relevant to the post.

Salary Scale : AR.1 - 2006 A Rs. 24,725 - 5x550 - 5x645 - 15x770 - 42,250
(In addition, Government approved allowances will be paid)

Age Limit : Should not be less than 22 years and not more than 45 years of age at the closing date of receiving applications. (The upper age limit will not apply to the internal candidates).

Every applicant should have the capacity to:

- Conduct research / studies related to Labour Market Trends, the Economy, Human Resource Development, Education, Training and Employment.
- Be able to develop concept papers / case studies / knowledge products related to work being done / planned under education, training and employment.
- Assist in the preparation of policy documents.
- Be able to analyze data, write reports and make presentations.
- It is essential that the candidate be proficient in writing, reading and oral communication in Sinhala and English.

Recruitment Procedure:

Recruitment will be done based on the results of an interview.

How to Apply:

Applicants should forward their applications according to the specimen application given in our website (www.nhrdc.gov.lk), including the details of two non-related referees and copies of certificates pertaining to academic and other qualifications and work experience along with the copies of National Identity Card (NIC) & Birth Certificate should be forwarded under registered cover to the Chairman, National Human Resources Development Council of Sri Lanka, 354/2, 7th Floor, "Nipunatha Piyasa", Elvitigala Mawatha, Colombo 05 to reach on or before 08th of June 2015. The title of the post applied for should be stated on the top left hand corner of the envelope.

Chairman,

National Human Resources Development Council of Sri Lanka,

354/2, 7th Floor, "Nipunatha Piyasa",

Elvitigala Mawatha, Colombo 05.

Tele. 0112-595680