



## VACANCIES

Applications are invited from citizens of Sri Lanka for the following posts of this Institute. The applicants should possess the following qualifications & experience.

### Consultant (General Management & Human Resource Development) - 01 POST

**Qualifications :**

**External :**

- (a) A Bachelor's Degree in Management which is recognized by the U.G.C.  
*with*
- (b) A postgraduate qualification (Masters') in the relevant discipline  
**AND**
- (c) 15 years of experience in a Government Department / Statutory Board / Government / Corporations / A reputed Mercantile Establishment in a Managerial position.

**Monthly Salary Scale :** HM 1-1 2006 Rs. 38,530 - 15 x 1,100 - 55,030

**Age :** Age should be not less than 35 years and not more than 55 years.

### Assistant Director (Finance) - 01 POST

**Qualifications :**

**External :**

- (i) B.Com Degree which is recognized by the U.G.C.  
**OR**
- (ii) Intermediate Certificate of the Institute of Chartered Accountants of Sri Lanka (ICASL) / Institute of Chartered and Corporate Accountants / Intermediate Level qualifications of Chartered Institute of Management Accountants (CIMA)  
**AND**

At least One (01) year post qualifying experience in a relevant field in a Government Department / Corporation / Board or a reputed Mercantile Establishment.

**Internal :**

- i. Having obtained the qualifications required by the external candidates above.  
**OR**
- ii. Minimum of 05 years satisfactory service in a post in the JM-1-1 Grade II in the subject area relevant to the post.

**Monthly Salary Scale :** MM 1-3 2006 Rs. 26,970 - 10 x 645 - 15,925 - 47,295

**Age :** Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

**Other :**

**Every applicant,**

- i. Should be a citizen of Sri Lanka
- ii. Should be physically and mentally fit to discharge the duties of the post
- iii. Should be of excellent moral character

**General :** The above post is permanent subject to three years probation period  
In addition to the above mentioned salary scales, the government approved allowances also will be paid.  
This Institute will contribute 12% to the EPF and 3% to ETF of the salary.

**Method of Selection :** Short listed candidates will be selected by an Interview.

**How to Apply :** Application with complete Bio-data and copies of the certificates and employment experience together with the names and addresses of two non-related referees should be sent under registered cover to the following address on or before **28th May 2015**.

Applicants who are employed in the public sector should forward their applications through the Head of their respective Institutions / Organizations. The post applied for should be written clearly on top left-hand corner of the envelope.